

**CARLTON LAKES
COMMUNITY DEVELOPMENT DISTRICT**

May 7, 2020 Minutes of the Regular Meeting

Minutes of the Board of Supervisors Regular Meeting

The Regular Meeting of the Board of Supervisors of the Carlton Lakes Community Development District was held on **Thursday, May 7, 2020 at 1:30 p.m. via conference call at 1-866-906-9330 with access code 4863181.**

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting of the Board of Supervisors of Carlton Lakes Community Development District to order on **Thursday, May 7, 2020 at approximately 1:30 p.m.**

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chair
Ryan Motko	Vice Chair
Nicholas Dister	Supervisor
Kelly Evans	Supervisor
Chloe Firebaugh	Supervisor

Staff Members Present:

Nicole Hicks	District Manager, Meritus
Gene Roberts	District Manager, Meritus
Kristen Schalter	District Counsel, Straley Robin Vericker

There were no residents in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. BUSINESS ITEMS

A. Consideration of Resolution 2020-01; Approving Fiscal Year 2021 Proposed Budget & Setting Public Hearing

Ms. Hicks went over the resolution and budget line items with the Board. She said some line items were adjusted, but the overall budget stayed the same. The Board discussed.

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MOTION TO:	Approve Resolution 2020-01.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

B. Consideration of Resolution 2020-02; Adopting Statutory Alternative Investment Policies

Ms. Schalter went over the resolution with the Board. The Board discussed.

MOTION TO:	Approve Resolution 2020-02.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

C. Annual Disclosure of Qualified Electors

Ms. Hicks announced that as of April 15, 2020, Carlton Lakes CDD had 1,087 qualified electors.

D. Consideration of Resolution 2020-03; Setting Landowners Election & Meeting

Ms. Hicks reviewed the resolution with the Board and went over the date, time, and location for the Landowner’s Election.

MOTION TO:	Approve Resolution 2020-03.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

E. Discussion on Acceptance of Compensation for Board Members

Ms. Hicks asked if the Supervisors wanted to receive compensation for meetings. Supervisor Hills, Supervisor Motko, and Supervisor Dister accepted compensation. Supervisor Evans and Supervisor Firebaugh declined compensation.

F. General Matters of the District

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4. CONSENT AGENDA

A. Consideration of Minutes of the Public Hearing & Regular Meeting Aug. 22, 2019

The Board reviewed the minutes.

MOTION TO:	Approve the August 22, 2019 meeting minutes.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

B. Consideration of Operations and Maintenance Expenditures Aug. 2019 – Sep. 2019

The Board reviewed the August 2019 – September 2019 O&Ms.

MOTION TO:	Approve the August 2019 – September 2019 O&Ms.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

C. Consideration of Operations and Maintenance Expenditures Oct. 2019 – Mar. 2020

The Board reviewed the October 2019 – March 2020 O&Ms.

MOTION TO:	Approve the October 2019 – March 2020 O&Ms.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

D. Review of Financial Statements Month Ending April 30, 2019

The financials were reviewed and accepted.

127 **5. VENDOR/STAFF REPORTS**

128 **A. District Counsel**

129 **B. District Engineer**

130 **C. District Manager**

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132 There were no additional staff reports at this time.

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135 **6. SUPERVISOR REQUESTS**

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137 There were no supervisor requests.

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140 **7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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142 There were no audience questions or comments.

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145 **8. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion Passed Unanimously

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155 **Please note the entire meeting is available on disc.*

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157 **These minutes were done in a summary format.*

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159 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
160 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
161 *including the testimony and evidence upon which such appeal is to be based.*

162 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
163 meeting held on 08/06/2020.

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Jeffery S. Hills

166 Signature

167 Jeffery S. Hills

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169 Printed Name

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171 Title:

172 Chair

173 Vice Chair

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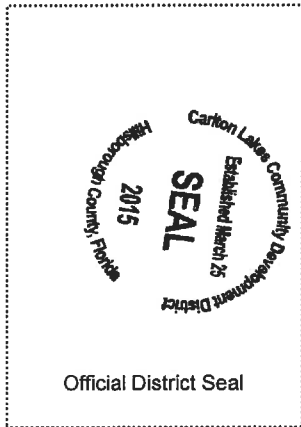
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Nicole Hicks

Signature

Nicole Hicks

Printed Name

Title:

Secretary

Assistant Secretary

Recorded by Records Administrator

Brittany Crutchfield

Signature

08/06/2020

Date