

CARLTON LAKES
COMMUNITY DEVELOPMENT DISTRICT

May 3, 2018 Minutes of the Regular Meeting

Minutes of the Board of Supervisors Regular Meeting

The Regular Meeting of the Board of Supervisors of the Carlton Lakes Community Development District was held on Thursday, May 3, 2018 at 2:00 p.m. at Meritus located at 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Regular Meeting of the Board of Supervisors of Carlton Lakes Community Development District to order on Thursday, May 3, 2018 at approximately 2: p.m. and identified the Supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chairman	
Ryan Motko	Supervisor	
Nicholas Dister	Supervisor	
Kelly Evans	Supervisor	<i>appointed during the meeting</i>

Staff Members Present:

Brian Lamb	Meritus	
Nicole Chamberlain	Meritus	
Vivek Babbar	District Counsel	<i>via conference call</i>

There were no members of the general public in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. VENDOR/STAFF REPORTS

A. District Counsel

B. District Engineer

4. BUSINESS ITEMS

A. Acceptance of Board Resignation – Brady Lefere

The Board reviewed Brady Lefere's Board resignation.

MOTION TO:	Accept Brady Lefere's Board resignation.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

B. Appointment of Board Supervisor, Seat 4

Mr. Lamb asked the Board if they would like to appoint someone to Seat 4.

MOTION TO:	Appoint Kelly Evans to Seat 4.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

C. Consideration of Resolution 2018-08; Re-Designating Officers

Mr. Lamb went over the resolution with the Board. Supervisor Hills will serve as Chair, Supervisor Motko serve as Vice Chair, Mr. Lamb will serve as Secretary, Eric Davidson with Meritus will serve as Treasurer, and the balance of the Board will serve as Assistant Secretaries.

MOTION TO:	Approve Resolution 2018-08.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

D. Consideration of Resolution 2018-09; Approving Fiscal Year 2019 Proposed Budget & Setting Public Hearing

Mr. Lamb stated that this item will be continued to June 7, 2018 at 2:00 p.m. at the Meritus office.

E. Annual Disclosure of Qualified Electors

Mr. Lamb announced that as of April 15, 2018, Carlton Lakes CDD has 93 qualified electors.

F. Announcement of Landowners Election in November 2018

a. Sample Ballot & Proxy

Mr. Lamb went over the Landowners Election and process. Seats 3, 4, and 5 will be up for Landowners Election in November 2018.

G. Consideration of Resolution 2018-10; Landowners Election

Mr. Lamb reviewed the resolution with the Board.

MOTION TO:	Approve Resolution 2018-10.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

H. General Matters of the District

5. CONSENT AGENDA

A. Consideration of Minutes of the Public Hearing and Regular Meeting August 3, 2017

B. Consideration of Minutes of the Continued Meeting August 11, 2017

C. Consideration of Minutes of the Special Meeting December 4, 2017

D. Consideration of Minutes of the Special Meeting February 23, 2018

E. Consideration of Minutes of the Continued Meeting March 8, 2018

F. Consideration of Minutes of the Public Hearing and Regular Meeting March 28, 2018

G. Consideration of Operations and Maintenance Expenditures Aug. 2017 – Sep. 2017

H. Consideration of Operations and Maintenance Expenditures Oct. 2017 – Mar. 2018

I. Review of Financial Statements through March 31, 2018

The Board went over the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

6. SUPERVISOR REQUESTS

There were no supervisor requests.

7. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

There were no audience questions or comments.

8. ADJOURNMENT

MOTION TO:	Continue the meeting to June 7, 2018 at 2:00 p.m. at the Meritus office.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	4/0 – Motion Passed Unanimously

149 **Please note the entire meeting is available on disc.*

151 **These minutes were done in a summary format.*

153 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
154 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
155 *including the testimony and evidence upon which such appeal is to be based.*

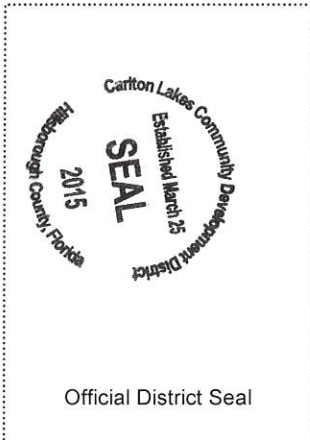
156 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting
157 held on 04-08-18.

158
159
160 Signature

161
162
163 Printed Name

164
165 Title:

166 ☒ Chair
167 ☐ Vice Chair



158
159
160 Signature

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162
163 Printed Name

164
165 Title:

166 ☒ Secretary
167 ☐ Assistant Secretary

168
169 Recorded by Records Administrator

170
171
172 Signature

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175 Date