

**CARLTON LAKES
COMMUNITY DEVELOPMENT DISTRICT**

February 23, 2018 Minutes of the Special Meeting

Minutes of the Board of Supervisors Special Meeting

The Special Meeting of the Board of Supervisors of the Carlton Lakes Community Development District was held on **Friday, February 23, 2018 at 11:30 a.m.** at Meritus located at 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

2. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Special Meeting of the Board of Supervisors of Carlton Lakes Community Development District to order on **Friday, February 23, 2018 at 11:50 a.m.** and identified the Supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

| | |
|--------------|------------|
| Jeff Hills | Chairman |
| Ryan Motko | Supervisor |
| Brady Lefere | Supervisor |

Staff Members Present:

| | |
|---------------|---------------------------|
| Brian Lamb | District Manager, Meritus |
| John Vericker | District Counsel |

There were no members of the general public in attendance.

3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

4. BUSINESS ITEMS

A. Consideration of Engineer's Report- Third Area Assessment

Brian Lamb reviewed the amended engineer's report with the Board.

| | |
|--------------|---|
| MOTION TO: | Approve Amended Master Engineer's Report- Third Area Assessment |
| MADE BY: | Supervisor Hills |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

B. Consideration of Master Assessment Methodology Report – Third Area Assessment

Mr. Lamb reviewed the Amended Master Assessment Methodology Report with the Board. This report is amended to include items indicated by the District Engineer for cost associated with the Amenity Center and Phase 3 Subdivision cost.

| | |
|--------------|--|
| MOTION TO: | Approve the Amended Master Assessment Methodology Report – Third Area Assessment |
| MADE BY: | Supervisor Hills |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

C. Consideration of Resolution 2018-02 Declaring Special Assessments

Mr. Lamb discussed the resolution with the Board.

| | |
|--------------|--|
| MOTION TO: | Approve Resolution 2018-02 Declaring Special Assessments |
| MADE BY: | Supervisor Hills |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

D. Consideration of Resolution 2018-03; Set Public Hearing for Declaring Special Assessments

Mr. Lamb discussed the resolution with the Board.

| | |
|--------------|--|
| MOTION TO: | Approve Resolution 2018-03; Set Public Hearing for Declaring Special Assessments date scheduled for March 28, 2018 at 10:00am. |
| MADE BY: | Supervisor Hills |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

Mr. Lamb hand delivered the 30-day notification of special assessments to Supervisor Hills as a representative for Macaluso, LLC.

E. Consideration of Resolution 2018-04; Approving Amended Notice of Establishment

Mr. Lamb discussed the resolution with the Board.

| | |
|--------------|--|
| MOTION TO: | Approve 2018-04; Approving Amended Notice of Establishment |
| MADE BY: | Supervisor Hills |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

F. Acceptance of Assignment Area Contracts - Amenity Site & Amenity Park Area

G. Acceptance of Claim Deed – Eisenhower Property Group and South Fork Lakes Phase 2B

H. Acceptance of Claim Deed – Lennar Phase 1 and 2A

| | |
|--------------|---|
| MOTION TO: | Acceptance of Items 4G & 4H subject to review by the owners |
| MADE BY: | Supervisor Hills |
| SECONDED BY: | Supervisor Lefere |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

I. Consideration of Assignment of Site Development Contract

| | |
|--------------|--|
| MOTION TO: | Accept Assignment of Site Development Contract |
| MADE BY: | Supervisor Motko |
| SECONDED BY: | Supervisor Hills |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

J. Consideration of Board Resignation – Rhonda Nelson

| | |
|--------------|--|
| MOTION TO: | Accept Board Resignation – Rhonda Nelson |
| MADE BY: | Supervisor Motko |
| SECONDED BY: | Supervisor Lefere |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

K. Consideration of Appointment to Open Board Seat

| | |
|--------------|--|
| MOTION TO: | Appoint Nicholas Dister to Open Board Seat |
| MADE BY: | Supervisor Hills |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 - Motion passed unanimously |

L. General Matters of the District

5. SUPERVISOR REQUESTS

There were no supervisor requests.

6. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

There were no audience comments.

7. ADJOURNMENT/CONTINUATION

| | |
|--------------|--|
| MOTION TO: | Continue meeting to March 08, 2018 at 1:00pm. at the offices of Meritus located at 2005 Pan Am Circle, Suite 120, Tampa, FL 33607. |
| MADE BY: | Supervisor Hills |
| SECONDED BY: | Supervisor Motko |
| DISCUSSION: | None Further |
| RESULT: | Called to Vote: Motion PASSED |
| | 3/0 – Motion Passed Unanimously |

**Please note the entire meeting is available on disc.*

**These minutes were done in a summary format.*

**Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on MAY 3, 2018.

Signature

Printed Name

Title:

☒ Chair

☐ Vice Chair

Signature

Printed Name

Title:

☐ Secretary

☐ Assistant Secretary

Recorded by Records Administrator

Signature

Date

