

**CARLTON LAKES  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
REGULAR MEETING  
DECEMBER 14, 2015**

# CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT AGENDA

Monday, December 14, 2015

2:30 P.M.

The Offices of Meritus

Located at 5680 W. Cypress Street Suite A, Tampa FL 33607

<b>District Board of Supervisors</b>	Chairman	Jeff Hills
	Vice Chairman	Gary Jernigan
	Supervisor	Ryan Motko
	Supervisor	Vacant
	Supervisor	Vacant
<b>District Manager</b>	Meritus	Brian Lamb
		Brian Howell
<b>District Attorney</b>	Straley & Robin	John Vericker
<b>District Engineer</b>	Stantec (Interim)	Tonja Stewart

*All cellular phones and pagers must be turned off while in the meeting room*

## **The District Agenda is comprised of four different sections:**

The meeting will begin at **2:30 p.m.** with the seventh section called **Business Matters**. The business matters section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. If any member of the audience would like to speak on one of the business items, they will need to register with the District Administrator prior to the presentation of that agenda item. Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting. The ninth section is called **Administrative Matters**. The Administrative Matters section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The tenth section is called **Staff Reports**. This section allows the District Administrator, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final sections are called **Board Members Comments and Public Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. The Audience Comment portion of the agenda is where individuals may comment on matters that concern the District. Each individual is limited to **three (3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT ADMINSTRATOR OUTSIDE THE CONTEXT OF THIS MEETING.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

December 14, 2015  
Board of Supervisors  
**Carlton Lakes Community Development District**

Dear Board Members:

The Regular Meeting of Carlton Lakes Community Development District will be held on December 14, 2015 **at 2:30 p.m.** at the Offices of Meritus located at 5680 W. Cypress Street Suite A, Tampa, FL 33607. Following is the Agenda for the Meeting:

**Call In Number: 1-866-906-9330**

**Access Code: 4863181**

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
  - A. Other Matters Relating to Financing
- 4. BUSINESS ADMINISTRATIVE**
  - A. Consideration of Board of Supervisors Meeting Minutes October 30, 2015..... Tab 01
  - B. Consideration of Board of Supervisors Meeting Minutes November 5, 2015..... Tab 02
  - C. Consideration of Operations and Maintenance Expenditures December 2015 ..... Tab 03
  - D. Review of Financial Statements Month Ending October 31, 2015..... Tab 04
  - E. General Matters of the District
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,



Brian Lamb  
District Manager

# CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT

## October 30, 2015 Minutes of Special Meeting and Public Hearing

### Minutes of Special Meeting and Public Hearing

The Special Meeting and Public Hearing of the Carlton Lakes Community Development District were held on **Friday, October 30, 2015 at 2:00 p.m.** at Meritus, 5680 W. Cypress Street Suite A, Tampa, FL 33607.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chairman
Ryan Motko	Vice Chairman
Gary Jernigan	Supervisor

Staff Members Present:

Brian Howell	Meritus
Ken Joines	Meritus
Jimmy Paleveda	Meritus

John Vericker	District Counsel
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#### 1. CALL TO ORDER/ROLL CALL

Mr. Howell called the Special Meeting and Public Hearing of the Carlton Lakes Community Development District to order on **Friday, October 30, 2015 at approximately 2:05 p.m.** and identified the Supervisors present constituting a quorum.

#### 2. PUBLIC COMMENT ON AGENDA ITEMS

There were no members of the public present.

#### 3. PUBLIC HEARING ON LEVYING SPECIAL ASSESSMENTS

##### A. Open the Public Hearing on Levying Special Assessments

MOTION TO:	Open the Public Hearing on Levying Special Assessments.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

##### B. Staff Presentations

Mr. Paleveda gave report on assessments totaling \$23.945 million. Assessments will be (subject to final underwriting) annually 40' \$1,980.80, 50' \$2,476.00, 60' \$2,971.20 with total principal being 40' \$25,086.43, 50' \$31,358.04, 60' \$37,629.65.

##### C. Public Comment

**D. Close the Public Hearing on Levying Special Assessments**

MOTION TO:	Close the Public Hearing on Levying Special Assessments.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**E. Consideration of Resolution 2016-02; Levying Special Assessments**

MOTION TO:	Approve Resolution 2016-02; Levying Special Assessments.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**4. BUSINESS ITEMS**

**A. Consideration of Resolution 2016-03; Re-Designating Officers**

MOTION TO:	Approve Resolution 2016-03 as presented.
MADE BY:	Supervisor Jernigan
SECONDED BY:	Supervisor Hills
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

It was noted that Robert Rios is no longer with Meritus.

**5. BUSINESS ADMINISTRATIVE**

**A. Consideration of Board of Supervisors Meeting Minutes September 29, 2015**

**B. Consideration of Board of Supervisors Meeting Minutes October 5, 2015**

**C. Consideration of Operations and Maintenance Expenditures October 2015**

**D. Review of Financial Statements Month Ending August 31, 2015**

MOTION TO:	Approve Business Administrative Items A - D.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

**E. Matters Relating to Financing**

**F. General Matters of the District**

**6. STAFF REPORTS**

**A. District Counsel**

**B. District Engineer**

**C. District Manager**

7. SUPERVISORS REQUESTS AND AUDIENCE COMMENTS

8. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Hills
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

*\*Please note the entire meeting is available on disc.*

*\*These minutes were done in a summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Title:

☐ Chair

☐ Vice Chair

Title:

☐ Secretary

☐ Assistant Secretary

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Official District Seal

# CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT

November 5, 2015 Minutes of Regular Meeting

## Minutes of Regular Meeting

The Regular Meeting of the Carlton Lakes Community Development District was held on **Thursday, November 5, 2015 at 2:30 p.m.** at Meritus, 5680 W. Cypress Street Suite A, Tampa, FL 33607.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chairman
Ryan Motko	Vice Chairman
Gary Jernigan	Supervisor

Staff Members Present:

Brian Lamb	Meritus ( <i>via speakerphone</i> )
Brian Howell	Meritus
Jimmy Paleveda	Meritus
John Vericker	District Counsel

### 1. CALL TO ORDER/ROLL CALL

Mr. Howell called the Regular Meeting of the Carlton Lakes Community Development District to order on **Thursday, November 5, 2015 at approximately 2:30 p.m.** and identified the Supervisors present constituting a quorum.

### 2. PUBLIC COMMENT ON AGENDA ITEMS

### 3. BUSINESS ITEMS

#### A. Approve the First Supplemental Assessment Methodology Report

Mr. Paleveda went over the First Supplemental Assessment Methodology Report with the Board in detail and answered all questions the Board had.

MOTION TO:	Accept the First Supplemental Methodology Report.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

#### B. Matters Relating to Financing

#### C. General Matters of the District

Mr. Vericker stated they were asked to prepare some deeds on the CDD common areas which they did and were that the deeds were recorded this morning.

MOTION TO:	Acceptance of deed.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

Mr. Vericker also asked the Board to approve for the Chair to enter into a declaration of consent, agreement to convey or dedicate a collateral assignment, funding a completion agreement, a tru-up agreement, a promissory note, and the other acquisition agreements for the acquisition of the CDD infrastructure to be funded out of bond proceeds.

MOTION TO:	Approve Chair to enter into agreements as stated by Counsel.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

#### 4. STAFF REPORTS

- A. District Counsel
- B. District Engineer
- C. District Manager

#### 5. SUPERVISORS REQUESTS AND AUDIENCE COMMENTS

#### 6. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED



*\*Please note the entire meeting is available on disc.*

*\*These minutes were done in a summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

☐ **Chair**

☐ **Vice Chair**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Printed Name**

**Title:**

☐ **Secretary**

☐ **Assistant Secretary**

*Recorded by Records Administrator*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

Official District Seal

## Carlton Lakes Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
<b>Monthly Contract</b>				
Meritus Districts	7100	\$ 1,000.51		Management Services - November
Meritus Districts	7170	1,001.02	<b>\$ 2,001.53</b>	Management Services - December
<b>Monthly Contract Sub-Total</b>		<b>\$ 2,001.53</b>		
<b>Variable Contract</b>				
Straley & Robin	12446	\$ 4,269.33		Professional Services - thru 08/15/15 - General
Straley & Robin	12639	2,280.60		Professional Services - thru 10/15/15
Straley & Robin	12763	4,223.29	<b>\$ 10,773.22</b>	Professional Services - thru 11/15/15 - General
Times Publishing Company	61073 093015	73.36		Notice of FY2016 Meeting/Special Meeting - 09/23/15
Times Publishing Company	61073 100215	33.11		Notice of Board of Supervisors Meeting - 10/02/15
Times Publishing Company	61073 101215	730.20		Notice of Special Assessment Meeting - 10/10/15
Times Publishing Company	61073 101915	730.20		Notice of Special Assessment Meeting - 10/17/15
Times Publishing Company	61073 111915	41.78	<b>\$ 1,608.65</b>	Notice of Special Meeting - 11/19/15
<b>Variable Contract Sub-Total</b>		<b>\$ 12,381.87</b>		
<b>Utilities</b>				
<b>Utilities Sub-Total</b>		<b>\$ 0.00</b>		
<b>Regular Services</b>				
Department of Economic Opportunity	32949	\$ 175.00		Special District Fee - FY2016
<b>Regular Services Sub-Total</b>		<b>\$ 175.00</b>		

## Carlton Lakes Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Additional Services				
Additional Services Sub-Total		\$ 0.00		
<b>TOTAL:</b>		<b>\$ 14,558.40</b>		

Approved (with any necessary revisions noted):

Signature

Printed Name

**Title (check one):**

☐ Chairman ☐ Vice Chairman ☐ Assistant Secretary

# Meritus Districts

5680 W. Cypress St.  
Suite A  
Tampa, FL 33607



# INVOICE

Invoice Number: 7100  
Invoice Date: Nov 1, 2015  
Page: 1


Voice: 813-873-7300  
Fax: 813-873-7070

**Bill To:**

Carlton Lakes CDD  
5680 W. Cypress St.  
Suite A  
Tampa, FL 33607

**Ship to:**

Customer ID	Customer PO	Payment Terms	
Carlton Lakes CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		11/1/15

Quantity	Item	Description	Unit Price	Amount
	DMS	District Management Services - November		1,000.00
	Postage	Postage - September		0.51
		<div>Approved 12/7/2015 by dthomas</div>		
				

Subtotal	1,000.51
Sales Tax	
Total Invoice Amount	1,000.51
Payment/Credit Applied	
<b>TOTAL</b>	<b>1,000.51</b>

Check/Credit Memo No:

# Meritus Districts

5680 W. Cypress St.  
Suite A  
Tampa, FL 33607



# INVOICE

Invoice Number: 7170  
Invoice Date: Dec 1, 2015  
Page: 1

Voice: 813-873-7300  
Fax: 813-873-7070

<b>Bill To:</b>
Carlton Lakes CDD 5680 W. Cypress St. Suite A Tampa, FL 33607

<b>Ship to:</b>

Customer ID	Customer PO	Payment Terms	
Carlton Lakes CDD		Net Due	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Best Way		12/1/15

Quantity	Item	Description	Unit Price	Amount
	DMS	District Management Services - December		1,000.00
	Postage	Postage - October		1.02
		<div>Approved 12/7/2015 by dthomas</div>		

Check/Credit Memo No:

Subtotal	1,001.02
Sales Tax	
Total Invoice Amount	1,001.02
Payment/Credit Applied	
<b>TOTAL</b>	<b>1,001.02</b>

**Straley & Robin**  
1510 W. Cleveland Street  
Tampa, FL 33606  
Telephone (813) 223-9400 \* Facsimile (813) 223-5043  
Federal Tax Id. - 20-1778458

CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT  
5680 W. CYPRESS STREET, SUITE A  
TAMPA, FL 33607

August 18, 2015  
Client: 001463  
Matter: 000001  
Invoice #: 12446

Page: 1

RE: General

For Professional Services Rendered Through August 15, 2015

Approved 12/7/2015 by dthomas

**SERVICES**

Date	Person	Description of Services	Hours
7/23/2015	JMV	REVIEW EMAILS FROM T. FARLOW; REVIEW PROPOSED AGENDA PACKET; REVISE PROPOSED AGENDA; REVIEW RESOLUTIONS FOR CDD BOARD MEETING; DRAFT EMAIL TO T. FARLOW.	0.5
7/27/2015	JMV	TELEPHONE CALL WITH T. STEWART; TELEPHONE CALL WITH J. PALEVEDA RE: CDD BOARD MEETING.	0.3
7/28/2015	JMV	TELEPHONE CALL WITH T. STEWART; PREPARE MEMO RE: USE OF CDD FUNDS.	3.3
7/28/2015	VKB	REVIEW EMAIL RE: DEVELOPER LOAN TO FUND A PORTION OF THE IMPROVEMENTS; ATTEND CONFERENCE CALL RE: SAME; DRAFT MEMO RE: CDD 101 AND BOND AGREEMENTS AND PROCEEDS.	3.4
7/29/2015	JMV	TELEPHONE CALL FROM C. FOSTER WITH UDF; TELEPHONE CALL TO J. HILLS; REVIEW EMAIL FROM C. FOSTER; PREPARE FOR CDD BOARD MEETING.	0.9
7/29/2015	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING; PREPARE FOR AND ATTEND CDD STAFF MEETING.	2.1
7/29/2015	VKB	REVIEW AND REVISE CDD 101 INFORMATION SHEET FROM J. PALEVEDA; REVIEW AND REVISE MEMO RE: SAME; REVIEW EMAIL FROM C. FOSTER RE: UNDERSTANDING CDD OPERATIONS FOR DEVELOPER LOAN.	0.7



August 18, 2015  
 Client: 001463  
 Matter: 000001  
 Invoice #: 12446

Page: 2

## SERVICES

Approved 12/7/2015 by dthomas

Date	Person	Description of Services	Hours	
7/30/2015	JMV	REVIEW EMAILS FROM C. FOSTER RE: UDF LOAN; REVISE CDD BOND MEMO; DRAFT EMAIL TO C. FOSTER RE: CDD BOND CONSTRUCTION ACCOUNT; REVIEW EMAIL FORM T. FARLOW RE: CDD BOARD MEETING.	1.2	
7/30/2015	LH	REVIEW FILES RE STATUS OF ADOPTION OF RULES OF PROCEDURE AND RECEIPT OF SAME; PREPARE EMAIL TO T. FARLOW REQUESTING COPIES OF ADOPTED RULES OF PROCEDURE.	0.2	
8/5/2015	JMV	REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING.	0.3	
8/6/2015	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING.	0.9	
8/11/2015	JMV	TELEPHONE CALL WITH J. PALEVEDA; PREPARE FUNDING AGREEMENT; DRAFT EMAIL TO B. LAMB AND B. HOWELL.	0.9	
Total Professional Services			14.7	\$4,227.00

## PERSON RECAP

Person		Hours	Amount
JMV	John M. Vericker	10.4	\$3,172.00
VKB	Vivek K. Babbar	4.1	\$1,025.00
LH	Lynn Hoodless	0.2	\$30.00

## DISBURSEMENTS

Date	Description of Disbursements	Amount
8/4/2015	Clerk, Circuit Court, Hillsborough County- Clerk of Court- Clerk's Certificate of No Appeal	\$7.00
8/4/2015	Postage	\$2.88
8/5/2015	Clerk, Circuit Court, Hillsborough County- Clerk of Court- Certified Copy of Final Judgment (Bond Validation)	\$8.00
8/15/2015	Photocopies (163 @ \$0.15)	\$24.45
Total Disbursements		\$42.33

August 18, 2015  
Client: 001463  
Matter: 000001  
Invoice #: 12446

Approved 12/7/2015 by dthomas

Page: 3

Total Services	\$4,227.00	
Total Disbursements	\$42.33	
Total Current Charges		\$4,269.33

<b>PAY THIS AMOUNT</b>		<b>\$4,269.33</b>
------------------------	--	-------------------

*Please Include Invoice Number on all Correspondence*



**Straley & Robin**  
1510 W. Cleveland Street  
Tampa, FL 33606  
Telephone (813) 223-9400 \* Facsimile (813) 223-5043  
Federal Tax Id. - 20-1778458

CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT  
5680 W. CYPRESS STREET, SUITE A  
TAMPA, FL 33607

October 21, 2015  
Client: 001463  
Matter: 000001  
Invoice #: 12639

Page: 1

RE: General

**Approved 12/7/2015 by dthomas**

For Professional Services Rendered Through October 15, 2015

**SERVICES**

Date	Person	Description of Services	Hours
8/24/2015	JMV	REVIEW EMAIL FROM T. FARLOW RE: CDD BOARD MEETING.	0.1
9/21/2015	JMV	REVIEW EMAILS FROM J. PALEVEDA RE: CDD BOARD MEETING; REVIEW AGENDA; DRAFT EMAIL TO J. PALEVEDA; REVIEW EMAIL FROM B. LAMB.	0.3
9/22/2015	JMV	REVIEW EMAIL FROM T. FARLOW; REVIEW LEGAL NOTICE FOR CDD BOARD MEETING.	0.2
9/23/2015	JMV	PREPARE RESOLUTIONS FOR CDD BOARD MEETING.	0.6
9/28/2015	JMV	REVIEW EMAIL FROM T. FARLOW; REVIEW AGENDA PACKET AND PREPARE FOR CDD BOARD MEETING; TELEPHONE CALL FROM B. LAMB.	0.6
9/29/2015	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING.	1.8
9/29/2015	VKB	DRAFT SPECIAL WARRANTY DEED RE: CONVEYANCE OF PROPERTY TO DISTRICT PRIOR TO PLATTING; DRAFT PROMISSORY NOTE RE: SAME; DRAFT DEVELOPMENT ACQUISITION AGREEMENT RE: SAME. DRAFT ENGINEERS CERTIFICATE RE: SAME.	1.1
10/5/2015	JMV	PREPARE FOR AND ATTEND CDD BOARD MEETING.	1.2
Total Professional Services			5.9
			\$1,739.00

October 21, 2015  
Client: 001463  
Matter: 000001  
Invoice #: 12639

Page: 2

**PERSON RECAP**

**Approved 12/7/2015 by dthomas**

Person	Hours	Amount
JMV John M. Vericker	4.8	\$1,464.00
VKB Vivek K. Babbar	1.1	\$275.00

**DISBURSEMENTS**

Date	Description of Disbursements	Amount
6/30/2015	ANTHEM REPORTING- Court Reporter Charges- Court Reporter Attendance/Carlton Lakes	\$85.00
8/18/2015	Clerk, Circuit Court, Hillsborough County- Filing Fee- Filing Fee 1463/01	\$412.00
8/26/2015	Postage	\$6.65
10/15/2015	Photocopies (253 @ \$0.15)	\$37.95

Total Disbursements \$541.60

Total Services	\$1,739.00
Total Disbursements	\$541.60
Total Current Charges	\$2,280.60

**PAY THIS AMOUNT \$2,280.60**

*Please Include Invoice Number on all Correspondence*

**Straley & Robin**  
1510 W. Cleveland Street  
Tampa, FL 33606  
Telephone (813) 223-9400 \* Facsimile (813) 223-5043  
Federal Tax Id. - 20-1778458

CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT  
5680 W. CYPRESS STREET, SUITE A  
TAMPA, FL 33607

November 22, 2015  
Client: 001463  
Matter: 000001  
Invoice #: 12763

Page: 1

RE: General

For Professional Services Rendered Through November 15, 2015

Approved 12/7/2015 by dthomas

**SERVICES**

Date	Person	Description of Services	Hours
10/23/2015	VKB	REVIEW AND REVISE FINAL ASSESSMENT RESOLUTION AND MASTER AMR.	0.9
10/26/2015	JMV	REVIEW EMAIL FROM T. FARLOW; REVIEW DRAFT AGENDA; DRAFT EMAILS TO T. FARLOW.	0.4
10/28/2015	JMV	REVIEW EMAIL FROM T. FARLOW; REVIEW MEETING PACKET.	0.2
10/29/2015	JMV	REVIEW AGENDA PACKET FOR CDD BOARD MEETING.	0.3
10/30/2015	JMV	TELEPHONE CALL WITH B. LAMB; PREPARE FOR AND ATTEND CDD BOARD MEETING.	1.0
11/3/2015	JMV	REVIEW EMAILS FROM R. MOTKO; DRAFT EMAILS TO R. MOTKO; REVIEW DRAFT PLAT AND PROPERTY RECORDS.	0.6
11/3/2015	VKB	REVIEW AND REPLY TO EMAILS RE: PLAT AND CONVEYANCE OF COMMON PROPERTIES TO THE DISTRICT; DRAFT SPECIAL WARRANTY DEED RE: SAME.	0.8
11/4/2015	JMV	REVIEW EMAILS FROM R. MOTKO; REVIEW DRAFT PLAT; REVIEW PROPERTY RECORDS; REVIEW EMAIL FROM A. VIERA; DRAFT EMAIL TO R. MOTKO; DRAFT EMAIL TO T. STEWART; TELEPHONE CALL WITH T. STEWART.	1.3

November 22, 2015

Client: 001463

Matter: 000001

Invoice #: 12763

Page: 2

**SERVICES**

Approved 12/7/2015 by dthomas

Date	Person	Description of Services	Hours
11/4/2015	VKB	REVIEW DRAFT PLAT; DRAFT ACQUISITION AGREEMENT, PROMISSORY NOTE, BILL OF SALE, AND ENGINEER'S CERTIFICATE RE: SAME.	2.1
11/4/2015	LH	REVIEW EMAILS FROM J. VERICKER AND V. BABBAR RE DEED FROM DEVELOPER TO DISTRICT; RESEARCH DEEDS OF CARLTON DEVELOPMENT, LLC PROPERTY OWNED IN THE DISTRICT; PREPARE EMAIL TO J. VERICKER AND V. BABBAR RE SAME.	0.4
11/5/2015	JMV	PREPARE FOR AND ATTEND BOARD MEETING; REVIEW PLAT WITH T. STEWART; DRAFT EMAIL TO T. STEWART.	1.6
11/5/2015	VKB	REVIEW AND REVISE FIRST SUPPLEMENTAL ASSESSMENT METHODOLOGY REPORT; REVIEW EMAILS RE: SAME; REVIEW AND REPLY TO EMAIL FROM B. FENDER RE: FINAL ASSESSMENT RESOLUTION; REVIEW EMAILS RE: PLATS.	1.6
11/10/2015	VKB	REVIEW PROPOSED MAP, PROPOSALS, AND CONTRACTS FOR TECO STREETLIGHTS.	0.4
11/11/2015	JMV	REVIEW EMAILS RE: TECO AGREEMENTS.	0.3
11/12/2015	VKB	REVIEW EMAILS RE: CONVEYANCE OF THE ROADS TO DEVELOPER; DRAFT SPECIAL WARRANTY DEED RE: SAME.	0.8
11/13/2015	JMV	REVIEW MEMO FROM R. MOKO RE: CDD PLAT; CONFERENCE CALL WITH T. STEWART AND G. BASKIS RE: CDD PLAT.	0.6
11/13/2015	VKB	REVIEW EMAILS RE: PLATTING OF PHASE 1; REVIEW AND REVISE SPECIAL WARRANTY DEED FROM DISTRICT TO DEVELOPER RE: ROADS.	0.3
Total Professional Services			13.6
			\$3,706.50

**PERSON RECAP**

Person	Hours	Amount
JMV John M. Vericker	6.3	\$1,921.50
VKB Vivek K. Babbar	6.9	\$1,725.00
LH Lynn Hoodless	0.4	\$60.00



November 22, 2015

Client: 001463

Matter: 000001

Invoice #: 12763

Page: 3

**DISBURSEMENTS**

**Approved 12/7/2015 by dthomas**

Date	Description of Disbursements	Amount
10/23/2015	TIMES PUBLISHING COMPANY- Miscellaneous- Publication of Notice and Order to Show Cause	\$165.24
10/30/2015	XPRESS DELIVERIES, LLC- Courier Service- Courier Services	\$21.00
11/2/2015	XPRESS DELIVERIES, LLC- Courier Service- Courier Service	\$14.00
11/5/2015	Clerk, Circuit Court, Hillsborough County- Recording Fees- Recording Fees; SWD/Carlton Lakes CDD	\$240.20
11/15/2015	Photocopies (509 @ \$0.15)	\$76.35

Total Disbursements \$516.79

Total Services \$3,706.50

Total Disbursements \$516.79

Total Current Charges \$4,223.29

**PAY THIS AMOUNT \$4,223.29**

*Please Include Invoice Number on all Correspondence*

**Tampa Bay Times**  
tampabay.com

Account Rep:  
Credit Rep: 727-893-8282  
Fed Tax ID: 59-0482470

PAGE 1

ACCOUNT NUMBER  
61073

**BILLING PERIOD**  
09/01/15 - 09/30/15

AMOUNT DUE:  
\$76.14

CUSTOMER SUMMARY FOR  
CARLTON LAKES CDD

ACCOUNT NAME  
CARLTON LAKES CDD  
5680 W. CYPRESS STREET, SUITE 100  
TAMPA FL 33607

RECEIVED

CT 05 267

PERIOD ENDING	09/30/15
PREVIOUS BALANCE	\$154.22
CURRENT CHARGES	\$73.86
ADJUSTMENTS	\$0.00
PAYMENTS	(\$151.94)
<b>BALANCE DUE</b>	<b>\$76.14</b>

Sales Rep: Unassigned

**Approved 12/7/2015 by dthomas**

**ADVERTISING STATEMENT AND INVOICE**

**Terms of Payment:** Net 30

Start	Stop	Ad Number	Zone	Class	Description PO Number	Insertions	Size	Net Amount
					BALANCE FORWARD			\$154.22
	09/03/15				Payment #1012			(\$151.94)
	09/30/15				FINANCE CHARGE			\$0.50
09/23/15	09/23/15	192726		405	CARLTON LAKES CDD	2	1x 5.46	\$32.60
09/23/15	09/23/15	192007		405	CL 139 Mtg Schedule	2	2x 3.26	\$40.76

**Tampa Bay Times**  
tampabay.com

Amount due: \$76.14

Due Date: 10/30/2015 Amount Paid:

<b>Billing Date</b>		Due Date:		10/30/2015		Amount Paid:	
9/30/2015							
<b>Billing Period</b>	<b>Advertiser Name</b>	<b>Account Number</b>	<b>Agency Name</b>	<b>Agency Number</b>	<b>Prepaid*</b>		
09/01/15 - 09/30/15	CARLTON LAKES CDD	61073					
<b>Total Amount Due</b>	<b>Current Period</b>	<b>30 Days</b>	<b>60 Days</b>	<b>90 Days</b>	<b>120 Days</b>		
\$76.14	\$73.86	\$2.28	\$0.00	\$0.00	\$0.00		

CARLTON LAKES CDD  
5680 W. CYPRESS STREET, SUITE A  
TAMPA FL 33607

REMIT TO:  
TAMPA BAY TIMES  
DEPT 3396  
P O BOX 123396  
DALLAS, TX 75312-3396

[illegible]

101215

# Tampa Bay Times

tampabay.com

**Ad Proof**  
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This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully if changes are needed, please contact us prior to deadline at or email at [spotts@tampabay.com](mailto:spotts@tampabay.com).

Approved 12/7/2015 by dthomas

<p>Date: 10/09/15</p> <p>Account #: 61073</p> <p>Company Name: CARLTON LAKES CDD</p> <p>Contact:</p> <p>Address: 5680 W. CYPRESS STREET, SUITE A TAMPA, FL 33607</p> <p>Telephone: (813) 397-5120</p> <p>Fax: (813) 873-7070</p> <p>Email: nicole.chamberlain@meritus-corp.com</p>	<p><b>Publications:</b> Tampa Bay Times TampaBay.com</p> <p><b>Zones or Sections:</b> Baylink Hillsborough</p> <p><b>Classification:</b> Legal</p>
<p>Ad ID: 192726</p> <p>Start: 09/23/15</p> <p>Stop: 09/23/15</p> <p>Total Cost: \$32.60</p> <p>Billed Lines: 60.0</p> <p>Phone #</p> <p>Email: <a href="mailto:spotts@tampabay.com">spotts@tampabay.com</a></p>	<p>Amy did 9/22/15</p>

### CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT NOTICE OF SPECIAL MEETING

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors of The Carlton Lakes Community Development District will hold a Special Meeting of the Board to consider any and all business which may properly come before them on Tuesday, September 29, 2015 at 2:00 p.m., at Meritus, 5680 W. Cypress Street, Suite A, Tampa, FL 33607.

This meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. Copies of the agenda for any of the Board's meetings may be obtained by contacting the Main District Office at (813) 397-5120. Affected parties and others interested may appear at these meetings and be heard.

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be a speaker telephone present, so that any person can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Management Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1(800) 955-8770, who can aid you in contacting the District Office.

If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Brian Lamb  
District Manager (192726) 9/23/2015



### -Ad Proof-

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please contact us prior to deadline at  
or email at [spots@tampabay.com](mailto:spots@tampabay.com).

Approved 12/7/2015 by dthomas

#### NOTICE OF REGULAR BOARD MEETING SCHEDULE FISCAL YEAR 2016 CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Carlton Lakes Community Development District has scheduled their Regular Board Meetings for Fiscal Year 2016 to be held at offices of Meritus, 5680 W. Cypress Street Suite A, Tampa, FL 33607 on the following dates at 2:30 p.m.:

November 5, 2015	2:30 p.m.
May 5, 2016	2:30 p.m.
August 4, 2016	2:30 p.m.

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be present a speaker telephone so that interested persons can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

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Brian Lamb  
District Manager

(192007) 9/23/2015

<p>Date: 10/09/15</p> <p>Account #: 61073</p> <p>Company: CARLTON LAKES</p> <p>CDD</p> <p>Contact:</p> <p>Address: 5680 W. CYPRESS STREET, SUITE A TAMPA, FL 33607</p> <p>Telephone: (813) 397-5120</p> <p>Fax: (813) 873-7070</p> <p>Email: <a href="mailto:nicole.chamberlain@merituscorp.com">nicole.chamberlain@merituscorp.com</a></p>	<p><b>Publications:</b> Tampa Bay Times TampaBay.com</p> <p><b>Zones or Sections:</b> Baylink Hillsborough</p> <p><b>Classification:</b> Legal</p>
<p>Ad ID: 192007</p> <p>Start: 09/23/15</p> <p>Stop: 09/23/15</p> <p>Total Cost: \$40.76</p> <p>Billed Lines: 76.0</p> <p>Total Depth: 3.264</p> <p># of Inserts:</p> <p>Phone #</p> <p>Email: <a href="mailto:spots@tampabay.com">spots@tampabay.com</a></p>	





# Tampa Bay Times

tampabay.com

**Ad Proof**  
Enlarged

## -Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully if changes are needed, please contact us prior to deadline at or email at [spotts@tampabay.com](mailto:spotts@tampabay.com).

Approved 12/7/2015 by dthomas

Date: 10/09/15

Account #: 61073

Company Name: CARLTON LAKES CDD

Contact:

Address: 5680 W. CYPRESS STREET,  
SUITE A TAMPA,  
FL 33607

Telephone: (813) 397-5120

Fax: (813) 873-7070

Email: [nicole.chamberlain@meritus-corp.com](mailto:nicole.chamberlain@meritus-corp.com)

**Publications:**  
Tampa Bay Times  
TampaBay.com

**Zones or Sections:**  
Baylink Hillsborough

**Classification:**  
Legal

Ad ID: 197696

Start: 10/02/15

Stop: 10/02/15

Total Cost: \$33.11

Billed Lines: 61.0

Phone #

Email: [spotts@tampabay.com](mailto:spotts@tampabay.com)

\*Tina to get  
Adjusted Off.

### NOTICE OF REGULAR BOARD OF SUPERVISORS MEETING CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors of The Carlton Lakes Community Development District will hold a Special Meeting of the Board to consider any and all business which may properly come before them on Monday, October 5, 2015 at 2:30 p.m., at Meritus, 5680 W. Cypress Street, Suite A, Tampa, FL 33607.

This meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. Copies of the agenda for any of the Board's meetings may be obtained by contacting the Main District Office at (813) 397-5120. Affected parties and others interested may appear at these meetings and be heard.

There may be occasions when one or more Supervisors will participate by telephone. At the above location there will be a speaker telephone present, so that any person can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Management Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1(800) 955-8770, who can aid you in contacting the District Office.

If any person decides to appeal any decision made by the Board with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made, at his or her own expense, and which record includes the testimony and evidence on which the appeal is based.

Brian Lamb  
District Manager  
10/02/2015

virginia did  
9/30/15











**Instructions:** In accordance with Sections 189.064 and 189.018, F.S., and Chapter 73C-24, F.A.C., please remit the fee due payable to the Department of Economic Opportunity OR complete the Zero Annual Fee Certification Section, as appropriate. In addition, review the information below about the district and update as necessary. Provide backup documentation if the district's name or status has changed. By the postmarked due date, mail the payment and this signed form to the Department of Economic Opportunity, Office of Financial Mgmt., 107 E. Madison Street, MSC 120, Tallahassee, Florida 32399-4124. Direct questions to (850) 717-8430.

ANNUAL FEE: \$175.00	LATE FEE: \$0.00	RECEIVED: \$0.00	FEE DUE, POSTMARKED BY 12/03/2015: \$175.00
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District's Name, Registered Agent & Office\*:

Carlton Lakes Community Development District	Telephone: (813) 873-7300
Mr. Brian K. Lamb	Fax: (813) 873-7070
5680 West Cypress Street Suite A	Status*: Independent
Tampa, FL 33607	Creation Document: On File
	Map: On File
	Last Update: 07/15/2015
Website:	
E-mail: Robert.Rios@merituscorp.com	

County(ies): Hillsborough

Local Governing Authority\*: Hillsborough County

Function(s)\*: Community Development

Date Established: 03/25/2015

Creation Documents\*: County Ordinance 15-6

Statutory Authority\*: Chapter 190, Florida Statutes

Board Selection\*: Elected

Authority to Issue Bonds\*: Yes

Revenue Source\*: Assessments

\*Explanations

Registered Agent: The person designated by the special district to accept due process on behalf of the special district

Status: Independent or Dependent - see Section 189.012, F.S.

Local Governing Authority: The governing body of a unit of local general-purpose government

Functions: The function/purpose of the special district

Creation Documents: Ordinance, Resolution, Statute, Special Act, Court Decree, Interlocal Agreement, etc.

Statutory Authority: The Florida Statute governing the function of the special district

Board Selection: Appointed, Appointed/Elected, Elected, Governor Appoints, Local Governing Authority Appoints, Same as Local Governing Authority, Similar to Local Governing Authority, Other

Authority to Issue Bonds: Yes or No

Revenue Sources: Ad Valorem, Agreement, Assessments, Bond Issuer Fees, Co., Donations, Fed, Fees, Other, Investments, Grants, Municipality, Non-Ad Valorem, Priv. Enterprise, Sales Surtax, Sales/Leases, State, TIF, Tolls, None

**CERTIFICATION:** I, the undersigned registered agent, do hereby certify that the information above is accurate and complete as of this date. It does \_\_\_\_\_ or does not \_\_\_\_\_ need to be changed.

Registered Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ZERO ANNUAL FEE CERTIFICATION SECTION** - If eligible, the special district may request a zero annual fee instead of making a payment by having the registered agent certify to the following:

1. This special district is not a component unit of a general purpose local government as defined in the Governmental Accounting Standards Board's Statement No. 14, issued in June 1991 effective after December 15, 1992, as amended.
  2. This special district is in compliance with the reporting requirements of the Department of Financial Services.
  3. This special district reported \$3,000.00 or less in annual revenues to the Department of Financial Services on its Annual Financial Report for Fiscal Year 2013/2014 (special districts created after that fiscal year must attach a current income statement verifying \$3,000.00 or less in revenues for the current fiscal year).
  4. This certification will be returned to the Department at the address above postmarked by 12/03/2015 and,
  5. This special district understands that if the Department determines any of these items to be inaccurate, this special district must pay the appropriate fee when invoiced. The Department will verify these statements within 30 days of receiving this form.
- I, the undersigned registered agent, do hereby certify that to the best of my knowledge and belief, ALL of the above statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be investigated and verified with the Department of Financial Services and the Auditor General.

**SIGN ONLY IF ELIGIBLE FOR AND REQUESTING A ZERO ANNUAL FEE:**

Registered Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Department Use Only: \_\_\_\_\_ Verified and Approved \_\_\_\_\_ Denied - Reason(s): \_\_\_\_\_

DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT. DEO-SDAP-001 Effective 05/15/2014

DETACH AND KEEP THIS PORTION FOR YOUR RECORDS.

FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY		Invoice No.: 32949		Date Invoiced: 10/01/2015	
FY 2015/2016 SPECIAL DISTRICT FEE INVOICE AND UPDATE FORM RECEIPT				Postmarked Due Date: 12/03/2015	
Carlton Lakes Community Development District		ANNUAL FEE \$175.00	LATE FEE \$0.00	RECEIVED \$0.00	FEE DUE \$175.00

Approved 10/16/2015 by rios

# Carlton Lakes Community Development District

Financial Statements  
(Unaudited)

Period Ending  
October 31, 2015



Meritus Districts  
5680 West Cypress Street ~ Suite A ~ Tampa, Florida 33607  
Phone (813) 873-7300 ~ Fax (813) 873-7070

# Carlton Lakes Community Development District

Balance Sheet  
As of 10/31/2015  
(In Whole Numbers)

	<u>General Fund</u>
Assets	
Cash-Operating Account	<u>35</u>
Total Assets	<u><u>35</u></u>
Liabilities	
Accounts Payable	<u>10,293</u>
Total Liabilities	<u><u>10,293</u></u>
Fund Equity & Other Credits	
Fund Balance-Unreserved	(1,017)
Other	<u>(9,241)</u>
Total Fund Equity & Other Credits	<u>(10,258)</u>
Total Liabilities & Fund Equity	<u><u>35</u></u>



# Carlton Lakes Community Development District

## Statement of Revenues and Expenditures

From 10/1/2015 Through 10/31/2015

(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Revenues				
Contributions & Donations From Private Sources				
Developer Contributions	170,075	0	(170,075)	(100)%
Total Revenues	170,075	0	(170,075)	(100)%
Expenditures				
Financial & Administrative				
District Manager	33,750	1,000	32,750	97 %
District Engineer	7,500	0	7,500	100 %
Disclosure Report	5,000	0	5,000	100 %
Trustees Fees	5,500	0	5,500	100 %
Auditing Services	5,000	0	5,000	100 %
Postage, Phone, Faxes, Copies	1,000	1	999	100 %
Public Officials Insurance	1,900	0	1,900	100 %
Legal Advertising	1,000	1,494	(494)	(49)%
Bank Fees	250	22	228	91 %
Dues, Licenses & Fees	175	175	0	0 %
Office Supplies	250	0	250	100 %
Legal Counsel				
District Counsel	10,000	6,550	3,450	35 %
Electric Utility Services				
Electric Utility Services	25,000	0	25,000	100 %
Garbage/Solid Waste Control Services				
Garbage Collection	500	0	500	100 %
Water-Sewer Combination Services				
Water Utility Services	2,500	0	2,500	100 %
Other Physical Environment				
Waterway Management Program	7,750	0	7,750	100 %
Property & Casualty Insurance	7,000	0	7,000	100 %
Club Facility Maintenance	7,500	0	7,500	100 %
Landscape Maintenance - Contract	25,000	0	25,000	100 %

# Carlton Lakes Community Development District

## Statement of Revenues and Expenditures

From 10/1/2015 Through 10/31/2015

(In Whole Numbers)

	Total Budget - Original	Current Period Actual	Total Budget Variance - Original	Percent Total Budget Remaining - Original
Landscape Maintenance - Other	7,500	0	7,500	100 %
Plant Replacement Program	2,500	0	2,500	100 %
Irrigation Maintenance	3,500	0	3,500	100 %
Pool Maintenance	10,000	0	10,000	100 %
Total Expenditures	170,075	9,241	160,834	95 %
Excess Of Revenues Over (Under) Expenditures	0	(9,241)	(9,241)	0 %

Carlton Lakes Community Development District  
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account  
Reconciliation ID: 10/31/15  
Reconciliation Date: 10/31/2015  
Status: Locked

Bank Balance	35.14
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	35.14
Balance Per Books	<u>35.14</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

SUNTRUST BANK  
PO BOX 305183  
NASHVILLE TN 37230-5183



RECEIVED

Page 1 of 3  
10/31/2015

10/31/2015  
0000

## Account Statement



CARLTON LAKES CDD  
5680 W CYPRESS ST STE A  
TAMPA FL 33607-1775

Questions? Please call  
1-800-786-8787

HOW CAN WE HELP YOU MAKE THE RIGHT FINANCIAL CHOICES FOR TODAY AND TOMORROW?  
WITH OUR VARIETY OF SOLUTIONS AND FINANCIAL GUIDANCE.  
WE VALUE YOU AS A CLIENT AND WANT TO HELP YOU BANK THE WAY THAT FITS YOUR LIFE.  
LEARN MORE AT [SUNTRUST.COM](http://SUNTRUST.COM)

Account Summary	Account Type	Account Number	Statement Period
	ANALYZED BUSINESS CHECKING		10/01/2015 - 10/31/2015

Description	Amount	Description	Amount
Beginning Balance	\$130.90	Average Balance	\$75.88
Deposits/Credits	\$0.00	Average Collected Balance	\$75.88
Checks	\$73.36	Number of Days in Statement Period	31
Withdrawals/Debits	\$22.40		
Ending Balance	\$35.14		

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	1013	40.76	10/09	1014	32.60	10/16			

Checks: 2

Withdrawals/Debits	Date Paid	Amount	Serial #	Description
	10/21	22.40		ACCOUNT ANALYSIS FEE

Withdrawals/Debits: 1

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	10/01	130.90	130.90	10/16	57.54	57.54
	10/09	90.14	90.14	10/21	35.14	35.14