

**MINUTES OF WORKSHOP
CARLTON LAKES
COMMUNITY DEVELOPMENT DISTRICT**

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2 A workshop meeting of the Board of Supervisors of Carlton Lakes Community
3 Development District was held on Thursday, October 19, 2023, at 6:00 p.m. at the Carlton Lakes
4 Clubhouse located at 11404 Carlton Fields Drive, Riverview, FL 33579.

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6 Present were:

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8 Freddy Barton Chairperson *(via phone)*
9 Elizabeth Diaz Vice Chairperson
10 Nicholle Palmer Assistant Secretary
11 Rene Vance Assistant Secretary
12 Rick Reidt District Manager
13 Kathryn Hopkinson District Counsel *(via Zoom)*
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15 *The following is a summary of the discussions held.*
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18 **FIRST ORDER OF BUSINESS**

Call to Order/Roll Call

19 Mr. Reidt called the workshop to order.
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21 The record shall reflect Mr. Barton joined the workshop at 6:15 p.m. via phone, and Ms. Vance
22 joined at 6:17 p.m.
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24 **SECOND ORDER OF BUSINESS**

Audience Comments

25 There being no audience members present, the next order of business followed.
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27 **THIRD ORDER OF BUSINESS**

Items for Discussion

- 28
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- Ms. Hopkinson, reviewed a description of Officers of the Corporation with the Board.
 - Discussion continued with regards to insurance liability if the Board were to hold
30 positions of Secretary and Treasurer.
31
 - Bridge Loan discussion ensued. Mr. Barton and Mr. Reidt, will finalizing starting
32 tomorrow, Friday October 20, 2023.
33
 - Mr. Reidt to follow up with Joyce regarding non-collected funds for Fiscal Year 2023.
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 - Mr. Reidt and Mr. Barton will set up a team meeting with *Royce Bravo Fence* to resolve
35 fence issues or move to another vendor and recover deposit from *Royce Bravo Fence*.
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Unapproved

41 **FOURTH ORDER OF BUSINESS**

Board of Supervisors' Comments

42 The Board requested that each day prior to the meeting, an email be sent with the following:

- 43 • Most recent bank statement.
- 44 • Current daily balance of the checking account general fund.
- 45 • Current daily listing of outstanding accounts payable.
- 46 • The Board also inquired on the possibility of having non-administrative viewing rights
- 47 of the general bank account.


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49 **FIFTH ORDER OF BUSINESS**

Adjournment

50 There being no further business, the workshop was adjourned at 7:06 p.m.

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55 Rick Reidt
56 District Manager


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Freddy Barton
Chairperson