

**CARLTON LAKES  
COMMUNITY DEVELOPMENT  
DISTRICT**

**DECEMBER 07, 2023**

**AGENDA**



2005 PAN AM CIRCLE, SUITE 300  
TAMPA, FL 33067

# Carlton Lakes Community Development District

## Board of Supervisors

Freddy Barton, Chairman  
Rena Vance, Vice-Chairman  
Elizabeth Morales Diaz, Assistant Secretary  
Nicholle Palmer, Assistant Secretary  
Nicole Snelling, Assistant Secretary

## District Staff

Rick Reidt, District Manager  
Kathryn ("KC") Hopkinson, District Counsel  
Tonja Stewart., District Engineer

## Regular Meeting Agenda

Thursday, November 02, 2023, at 6:00 p.m.

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### Zoom Meeting

<https://zoom.us/j/95513119424?pwd=WGhTbzV0b1hLN3hUWjdEZHhvOW5MZz09>

Meeting ID: 955 1311 9424 Passcode: 258386

*All cellular phones and pagers must be turned off during the meeting. Please let us know at least 24 hours in advance if you are planning to call into the meeting.*

1. **Pledge of Allegiance**
2. **Call to Order/Roll Call**
3. **Public Comments** (*Each individual has the opportunity to comment and is limited to three (3) minutes for such comment*)
4. **Pine Lakes – Page 03**
5. **Attorney's Report**
6. **Manager's Report**
7. **Onsite Manager's Report**
8. **Engineer's Report**
9. **Action Items**
  - A. Consideration of Resolution 2024-02 Amending FY 2023 Budget – *Page 22*
  - B. Discussion on Operations Manager Evaluation – *Page 25*
  - C. Discussion on Rules Infraction Policy – *Page 28*
  - D. Ratification of Final Endorsed Bridge Line of Credit
10. **Consent Agenda**
  - A. Approval of Minutes of the October 19, 2023, Workshop – *Page 30*
  - B. Approval of Minutes of the November 02, 2023, Regular Meeting – *Page 32*
  - C. Consideration of Operation and Maintenance Expenditures of September-October 2023 – *Page 35*
  - D. Acceptance of the Financials of the Check Register for September - October 2023 – *Page 152*
11. **Adjournment**

\*The next regularly scheduled meeting is January 04, 2024, at 6:00 p.m.

### District Office

Inframark  
2005 Pan Am Circle  
Tampa, Florida 33607

### Meeting Location:

Carlton Lakes Clubhouse  
11404 Carlton Fields' Drive  
Riverview, FL 33579