

### **FISCAL YEAR 2024**

FINAL ADOPTED ANNUAL OPERATING BUDGET





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### **BUDGET INTRODUCTION**

### **Background Information**

The Carlton Lakes Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2024, which begins on October 1, 2023. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

Fund Number	<b>Fund Name</b>	<b>Services Provided</b>
001	General Fund	Operations and Maintenance of Community Facilities Financed by Non-Ad Valorem Assessments
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2015 Capital Improvement Revenue Bonds
201	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2017 Special Assessment Revenue Bonds
202	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2018 Special Assessment Revenue Bonds

### **Facilities of the District**

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

### **Maintenance of the Facilities**

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

	Fiscal Year 2023 Final Operating Budget	Current Period Actuals 10/1/22 - 4/30/23	Projected Revenues & Expenditures 5/1/23 to 9/30/23	Total Actuals and Projections Through 9/30/23	Over/(Under) Budget Through 9/30/23
REVENUES SPECIAL ASSESSMENTS SERVICE CHARGES					
SPECIAL ASSESSMENTS - SERVICE CHARGES Operations & Maintenance Assmts-Tax Roll	930,464.00	928,589.00	0.00	928,589.00	(1,875.00)
Operations & Maintenance Assmts-Off Roll	10,223.00	0.00	0.00	0.00	(10,223.00)
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES INTEREST EARNINGS	\$940,687.00	\$928,589.00	\$0.00	\$928,589.00	(\$12,098.00)
Interest Earnings	0.00	34.00	0.00	34.00	34.00
TOTAL INTEREST EARNINGS	\$0.00	\$34.00	\$0.00	\$34.00	\$34.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCE Developer Contributions	0.00	0.00	0.00	0.00	0.00
HOA Contributions	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE Other Miscellaneous Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Miscellaneous	0.00	0.00	0.00	0.00	0.00
Rental Revenue	0.00	4,929.00	493.00	5,422.00	5,422.00
TOTAL Other Miscellaneous Revenues TOTAL REVENUES	\$0.00 \$940,687.00	\$4,929.00 \$933,552.00	\$493.00 \$493.00	\$5,422.00 \$934,045.00	\$5,422.00 (\$6,642.00)
EXPENDITURES	ψ, 10,007100	\$500,00 <b>21</b> 00	ψ130100	φ>υ 1,0 10100	(\$0,012100)
LEGISLATIVE	22,000,00	0.400.00	6.714.00	16 114 00	(5.006.00)
Supervisor Fees TOTAL LEGISLATIVE	22,000.00 \$22,000.00	9,400.00 <b>\$9,400.00</b>	6,714.00 \$6, <b>714.00</b>	16,114.00 \$16,114.00	(5,886.00) (\$5,886.00)
FINANCIAL & ADMINISTRATIVE					· · · · · ·
District Manager Extra Hours DM (Billed on usage)	44,000.00 5,000.00	29,333.00 0.00	14,667.00 0.00	44,000.00 0.00	0.00 (5,000.00)
Management Services	0.00	0.00	0.00	0.00	0.00
District Engineer	6,000.00	2,412.00	3,588.00	6,000.00	0.00
Disclosure Report Trustees Fees	10,900.00 12,000.00	7,267.00 4,041.00	3,633.00 7,959.00	10,900.00 12,000.00	0.00
Auditing Services	7,600.00	0.00	7,600.00	7,600.00	0.00
Postage, Phone, Faxes, Copies	3,000.00	1,251.00	894.00	2,145.00	(855.00)
Public Officials Insurance Legal Advertising	2,190.00	2,216.00 1,925.00	0.00	2,216.00	26.00
Bank Fees	1,500.00 100.00	22.00	975.00 0.00	2,900.00 22.00	1,400.00 (78.00)
Dues, Licenses & Fees	175.00	175.00	0.00	175.00	0.00
Office Supplies	600.00	0.00 978.00	600.00	600.00 978.00	0.00 978.00
Annual Mailing ADA Website Compliance	1,500.00	1,569.00	0.00	1,569.00	69.00
Email Fee	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE LEGAL COUNSEL	\$94,565.00	\$51,189.00	\$39,916.00	\$91,105.00	(\$3,460.00)
District Counsel	10,000.00	9,129.00	6,521.00	15,650.00	5,650.00
TOTAL LEGAL COUNCEL	\$10,000.00	\$9,129.00	\$6,521.00	\$15,650.00	\$5,650.00
ELECTRIC UTILITY SERVICES Electric Utility Services	168,000.00	102,093.00	73,209.00	175,302.00	7,302.00
Decorative Light Maintenance	2,000.00	980.00	0.00	980.00	(1,020.00)
TOTAL ELECTRIC UTILITY SERVICES	\$170,000.00	\$103,073.00	\$73,209.00	\$176,282.00	\$6,282.00
GARBAGE/SOLID WASTE CONTROL SERVICES Garbage Collection	4,000.00	3,356.00	0.00	3,356.00	(644.00)
TOTAL GARBAGE/SOLID WASTE CONTROL SERVICES	\$4,000.00	\$3,356.00	\$0.00	\$3,356.00	(\$644.00)
WATER-SEWER COMBINATION SERVICES	22,000,00	20.011.00	20.722.00	40 722 00	27 722 00
Water Utility Services TOTAL WATER-SEWER COMBINATION SERVICES	22,000.00 \$22,000.00	29,011.00 \$29,011.00	20,722.00 \$20,722.00	49,733.00 \$49,733.00	27,733.00 \$27,733.00
OTHER PHYSICAL ENVIRONMENT					
Onsite Staff	116,800.00	90,157.00	26,643.00	116,800.00	0.00
Waterway Management Program Contracts-Waterway Maint.	7,980.00 10,000.00	4,655.00 3,400.00	3,325.00 0.00	7,980.00 3,400.00	0.00 (6,600.00)
Waterway Improvements & Repairs	5,000.00	0.00	0.00	0.00	(5,000.00)
Waterway Fish Stocking Program Clubhouse Phone, Mobile Phone and Internet Services	7,000.00 0.00	0.00	0.00 2,400.00	0.00 2,400.00	(7,000.00) 2,400.00
Property & Casualty Insurance	20,742.00	25,164.00	2,400.00	25,164.00	4,422.00
General Liability	0.00	0.00	0.00	0.00	0.00
Club Facility Maintenance Pest Control	50,000.00	28,498.00	21,502.00	50,000.00	0.00
Landscape Maintenance - Contract	0.00 199,000.00	0.00 135,817.00	0.00 63,183.00	0.00 199,000.00	0.00
Landscape Maintenance - Other	15,000.00	1,325.00	6,175.00	7,500.00	(7,500.00)
Plant Replacement Program Irrigation Maintenance	4,200.00 20,000.00	3,743.00 26,017.00	457.00 0.00	4,200.00 26,017.00	0.00 6,017.00
Pool Maintenance Contract	21,900.00	10,450.00	11,450.00	21,900.00	0.00
Pool Maintenance Other	7,000.00	7,170.00	0.00	7,170.00	170.00
Fitness Center Landscape- Storm Clean Up & Tree Removal	10,000.00	270.00 28,974.00	4,730.00 11,026.00	5,000.00 40,000.00	(5,000.00) 40,000.00
Holiday Lightning	13,500.00	18,700.00	0.00	18,700.00	5,200.00
Special Events	5,000.00	0.00	0.00	0.00	(5,000.00)
Security Services TOTAL OTHER PHYSICAL ENVIRONMENT	\$573,122.00	\$48.00 \$385,188.00	4,152.00 \$155,043.00	5,000.00 \$540,231.00	(55,000.00) (\$32,891.00)
CAPITAL RESERVE	φυ 1 3,144.00	φυσυ,100.00	φ±33,043.00	φυ <del>τ</del> υ,Δυ1.00	(ψ <i>32</i> ,071.00)
HOA Expenditure	0.00	0.00	0.00	0.00	0.00
Miscellaneous Expenditures - Capital Improvements Reserve	45,000.00 0.00	15,819.00 0.00	0.00 25,755.00	15,819.00 25,755.00	(29,181.00) 25,755.00
TOTAL CAPITAL RESERVE	\$45,000.00	\$15,819.00	\$25,755.00	\$41,574.00	(\$3,426.00)
TOTAL EXPENDITURES	\$940,687.00	\$606,165.00	\$327,880.00	\$934,045.00	(\$6,642.00)
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	\$0.00	\$327,387.00	(\$327,387.00)	\$0.00	\$0.00

	Fiscal Year 2023 Final Operating Budget	Current Period Actuals 10/1/22 - 4/28/23	Projected Revenues & Expenditures 5/1/23 to 9/30/23	Total Actuals and Projections Through 9/30/23	Over/(Under) Budget Through 9/30/23	Fiscal Year 2024 Adopted Operating Budget	Increase / (Decrease) from FY 2023 to FY 2024
REVENUES SPECIAL ASSESSMENTS - SERVICE CHARGES							
Operations & Maintenance Assmts-Tax Roll	930,464.00	928,589.00	0.00	928,589.00	(1,875.00)	928,589.00	(1,875.00)
Operations & Maintenance Assmts-Off Roll	10,223.00	0.00	0.00	0.00	(10,223.00)	0.00	(10,223.00)
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$940,687.00	\$928,589.00	\$0.00	\$928,589.00	(\$12,098.00)	\$928,589.00	(\$12,098.00)
INTEREST EARNINGS Interest Earnings	0.00	34.00	0.00	34.00	34.00	0.00	0.00
TOTAL INTEREST EARNINGS	\$0.00	\$34.00	\$0.00	\$34.00	\$34.00	\$0.00	\$0.00
CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Developer Contributions HOA Contributions	0.00 0.00	0.00	0.00	0.00	0.00 0.00	0.00	0.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE S	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Miscellaneous Revenues		·					·
Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Revenue TOTAL Other Miscellaneous Revenues	0.00 <b>\$0.00</b>	4,929.00 \$ <b>4,929.00</b>	493.00 <b>\$493.00</b>	5,422.00 \$5,422.00	5,422.00 \$5,422.00	7,500.00 \$ <b>7,500.00</b>	7,500.00 <b>\$7,500.00</b>
TOTAL REVENUES	\$940,687.00	\$933,552.00	\$493.00	\$934,045.00	(\$6,642.00)	\$936,089.00	(\$4,598.00)
EXPENDITURES	+,	+	7	+	(4-0)-0-1-0-0)	+,	(4 -)
LEGISLATIVE	** ***	0.400.00	4.544.00	1111100	(# 00 f 00)	40,000,00	(4.000.00)
Supervisor Fees TOTAL LEGISLATIVE	22,000.00 \$22,000.00	9,400.00 <b>\$9,400.00</b>	6,714.00 <b>\$6,714.00</b>	16,114.00 \$16,114.00	(5,886.00) (\$5,886.00)	18,000.00 \$18,000.00	(4,000.00) (\$4,000.00)
FINANCIAL & ADMINISTRATIVE	φ22,000.00	φ <b>2,400.00</b>	φυ,/14.00	\$10,11 <b>4.</b> 00	(\$3,000.00)	\$10,000.00	(\$4,000.00)
District Manager	44,000.00	29,333.00	14,667.00	44,000.00	0.00	44,000.00	0.00
Extra Hours DM (Billed on usage)	5,000.00	0.00	0.00	0.00	(5,000.00)	5,000.00	0.00
Management Services District Engineer	0.00 6,000.00	0.00 2,412.00	0.00 3,588.00	0.00 6,000.00	0.00	0.00 6,000.00	0.00 0.00
District Engineer Disclosure Report	10,900.00	7,267.00	3,633.00	10,900.00	0.00	10,900.00	0.00
Trustees Fees	12,000.00	4,041.00	7,959.00	12,000.00	0.00	12,000.00	0.00
Auditing Services	7,600.00	0.00	7,600.00	7,600.00	0.00	7,600.00	0.00
Postage, Phone, Faxes, Copies Public Officials Insurance	3,000.00 2,190.00	1,251.00 2,216.00	894.00 0.00	2,145.00 2,216.00	(855.00) 26.00	2,466.00 2,548.00	(534.00) 358.00
Legal Advertising	1,500.00	1,925.00	975.00	2,900.00	1,400.00	3,000.00	1,500.00
Bank Fees	100.00	22.00	0.00	22.00	(78.00)	100.00	0.00
Dues, Licenses & Fees	175.00	175.00	0.00	175.00	0.00	175.00	0.00
Office Supplies Annual Mailing	600.00	0.00 978.00	600.00	600.00 978.00	0.00 978.00	1,000.00 1,000.00	400.00 1,000.00
ADA Website Compliance	1,500.00	1,569.00	0.00	1,569.00	69.00	1,000.00	(500.00)
Email Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FINANCIAL & ADMINISTRATIVE LEGAL COUNSEL	\$94,565.00	\$51,189.00	\$39,916.00	\$91,105.00	(\$3,460.00)	\$96,789.00	\$2,224.00
District Counsel TOTAL LEGAL COUNCEL	10,000.00 \$10,000.00	9,129.00 <b>\$9,129.00</b>	6,521.00 \$6,521.00	15,650.00 \$15,650.00	5,650.00 \$5,650.00	12,000.00 \$12,000.00	2,000.00 \$2,000.00
ELECTRIC UTILITY SERVICES	\$10,000.00	\$2,122.00	\$0,321.00	\$13,030.00	φ3,030.00	\$12,000.00	\$2,000.00
Electric Utility Services	168,000.00	102,093.00	73,209.00	175,302.00	7,302.00	195,000.00	27,000.00
Decorative Light Maintenance	2,000.00	980.00	0.00	980.00	(1,020.00)	1,000.00	(1,000.00) \$26,000.00
TOTAL ELECTRIC UTILITY SERVICES GARBAGE/SOLID WASTE CONTROL SERVICES Garbage Collection	\$170,000.00 4,000.00	\$103,073.00 3,356.00	\$73,209.00 0.00	\$176,282.00 3,356.00	\$6,282.00 (644.00)	<b>\$196,000.00</b> 6,300.00	2,300.00
TOTAL GARBAGE/SOLID WASTE CONTROL SERVICES	\$4,000.00	\$3,356.00	\$0.00	\$3,356.00	(\$644.00)	\$6,300.00	\$2,300.00
WATER-SEWER COMBINATION SERVICES	. ,	. ,	•	. ,	,	. ,	
Water Utility Services	22,000.00	29,011.00	20,722.00	49,733.00	27,733.00	30,000.00	8,000.00
TOTAL WATER-SEWER COMBINATION SERVICES OTHER PHYSICAL ENVIRONMENT Onsite Staff	\$22,000.00 116,800.00	\$29,011.00 90,157.00	\$20,722.00 26,643.00	\$49,733.00 116,800.00	\$27,733.00 0.00	\$30,000.00 131,382.00	\$ <b>8,000.00</b> 14,582.00
Waterway Management Program	7,980.00	4,655.00	3,325.00	7,980.00	0.00	7,980.00	0.00
Contracts-Waterway Maint.	10,000.00	3,400.00	0.00	3,400.00	(6,600.00)	5,000.00	(5,000.00)
Waterway Improvements & Repairs Waterway Fish Stocking Program	5,000.00	0.00	0.00	0.00	(5,000.00) (7,000.00)	5,000.00 2,500.00	0.00
Clubhouse Phone, Mobile Phone and Internet Services	7,000.00 0.00	0.00	2,400.00	2,400.00	2,400.00	3,600.00	(4,500.00) 3,600.00
				25,164.00	4,422.00	28,939.00	8,197.00
Property & Casualty Insurance	20,742.00	25,164.00	0.00	23,104.00			
Property & Casualty Insurance General Liability	20,742.00 0.00	0.00	0.00	0.00	0.00	0.00	0.00
Property & Casualty Insurance General Liability Club Facility Maintenance	20,742.00 0.00 50,000.00	0.00 28,498.00	0.00 21,502.00	0.00 50,000.00	0.00 0.00	0.00 30,000.00	0.00 (20,000.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control	20,742.00 0.00 50,000.00 0.00	0.00 28,498.00 0.00	0.00 21,502.00 0.00	0.00 50,000.00 0.00	0.00 0.00 0.00	0.00 30,000.00 900.00	
Property & Casualty Insurance General Liability Club Facility Maintenance	20,742.00 0.00 50,000.00	0.00 28,498.00	0.00 21,502.00	0.00 50,000.00	0.00 0.00	0.00 30,000.00	(20,000.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program	20,742.00 0.00 50,000.00 0.00 199,000.00 15,000.00 4,200.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00	0.00 21,502.00 0.00 63,183.00 6,175.00 457.00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00	0.00 0.00 0.00 0.00 (7,500.00) 0.00	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00	(20,000.00) 0.00 0.00 800.00
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance	20,742.00 0.00 50,000.00 0.00 199,000.00 15,000.00 4,200.00 20,000.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00	0.00 21,502.00 0.00 63,183.00 6,175.00 457.00 0.00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00 26,017.00	0.00 0.00 0.00 0.00 (7,500.00) 0.00 6,017.00	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00	(20,000.00) 0.00 0.00 800.00 (5,000.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance	20,742.00 0.00 50,000.00 0.00 199,000.00 15,000.00 4,200.00 20,000.00 21,900.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00	0.00 21,502.00 0.00 63,183.00 6,175.00 457.00 0.00 11,450.00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00 26,017.00 21,900.00	0.00 0.00 0.00 0.00 (7,500.00) 0.00 6,017.00	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 22,000.00	(20,000.00) 0.00 0.00 800.00 (5,000.00) 100.00
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance	20,742.00 0.00 50,000.00 0.00 199,000.00 15,000.00 4,200.00 20,000.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00	0.00 21,502.00 0.00 63,183.00 6,175.00 457.00 0.00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00 26,017.00	0.00 0.00 0.00 0.00 (7,500.00) 0.00 6,017.00	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00	(20,000.00) 0.00 0.00 800.00 (5,000.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance Contract Pool Maintenance Other Fitness Center Landscape- Storm Clean Up & Tree Removal	20,742.00 0.00 50,000.00 0.00 199,000.00 15,000.00 4,200.00 20,000.00 21,900.00 7,000.00 10,000.00 0.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00 7,170.00 270.00 28,974.00	0.00 21,502.00 0.00 63,183.00 6,175.00 457.00 0.00 11,450.00 0.00 4,730.00 11,026.00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00 26,017.00 21,900.00 7,170.00 5,000.00 40,000.00	0.00 0.00 0.00 0.00 (7,500.00) 0.00 6,017.00 0.00 170.00 (5,000.00)	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 15,000.00 22,000.00 7,000.00 5,000.00	(20,000.00) 0.00 0.00 800.00 (5,000.00) 100.00 0.00 (5,000.00) 15,000.00
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance Contract Pool Maintenance Other Fitness Center Landscape- Storm Clean Up & Tree Removal Holiday Lightning	20,742.00 0.00 50,000.00 0.00 199,000.00 15,000.00 4,200.00 20,000.00 7,000.00 10,000.00 0.00 13,500.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00 7,170.00 270.00 28,974.00 18,700.00	0.00 21,502.00 0.00 63,183.00 6,175.00 457.00 0.00 11,450.00 4,730.00 11,026.00 0.00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00 26,017.00 21,900.00 7,170.00 5,000.00 40,000.00 18,700.00	0.00 0.00 0.00 0.00 (7,500.00) 0.00 6,017.00 0.00 170.00 (5,000.00) 40,000.00 5,200.00	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 22,000.00 7,000.00 5,000.00 15,000.00	(20,000.00) 0.00 0.00 800.00 (5,000.00) 100.00 (5,000.00) 15,000.00) (11,500.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance Contract Pool Maintenance Other Fitness Center Landscape- Storm Clean Up & Tree Removal Holiday Lightning Special Events	20,742.00 0.00 50,000.00 0.00 199,000.00 15,000.00 4,200.00 20,000.00 7,000.00 10,000.00 0.00 13,500.00 5,000.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00 270.00 28,974.00 18,700.00	0.00 21,502.00 0.00 63,183.00 457.00 0.00 11,450.00 4,730.00 11,026.00 0.00	0.00 50,000.00 199,000.00 7,500.00 4,200.00 26,017.00 21,900.00 7,170.00 5,000.00 40,000.00 18,700.00 0.00	0.00 0.00 0.00 0.00 (7,500.00) 0.00 6,017.00 0.00 170.00 (5,000.00)	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 22,000.00 7,000.00 5,000.00 15,000.00 5,000.00 5,000.00	(20,000.00)  0.00 0.00 800.00 (5,000.00) 100.00 0.00 (5,000.00) 15,000.00 (11,500.00) 0.00
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance Contract Pool Maintenance Other Fitness Center Landscape- Storm Clean Up & Tree Removal Holiday Lightning Special Events Security Services TOTAL OTHER PHYSICAL ENVIRONMENT	20,742.00 0.00 50,000.00 0.00 199,000.00 15,000.00 4,200.00 20,000.00 7,000.00 10,000.00 0.00 13,500.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00 7,170.00 270.00 28,974.00 18,700.00	0.00 21,502.00 0.00 63,183.00 6,175.00 457.00 0.00 11,450.00 4,730.00 11,026.00 0.00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00 26,017.00 21,900.00 7,170.00 5,000.00 40,000.00 18,700.00	0.00 0.00 0.00 (7,500.00) 0.00 6,017.00 0.00 (5,000.00) 40,000.00 5,200.00 (5,000.00)	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 22,000.00 7,000.00 5,000.00 15,000.00	(20,000.00)  0.00  800.00 (5,000.00) 100.00 (5,000.00) 15,000.00 (11,500.00) 0.00 (45,000.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance Contract Pool Maintenance Other Fitness Center Landscape- Storm Clean Up & Tree Removal Holiday Lightning Special Events Security Services TOTAL OTHER PHYSICAL ENVIRONMENT CAPITAL RESERVE	20,742.00 0.00 50,000.00 199,000.00 15,000.00 4,200.00 20,000.00 7,000.00 10,000.00 13,500.00 5,000.00 \$573,122.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00 7,170.00 270.00 28,974.00 18,700.00 0.00 848.00 \$385,188.00	0.00 21,502.00 0.00 63,183.00 457.00 0.00 11,450.00 4,730.00 11,026.00 0.00 4,152.00 \$155,043.00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00 26,017.00 21,900.00 5,000.00 40,000.00 0.00 5,000.00 \$5,000.00	0.00 0.00 0.00 (7,500.00) 0.00 6,017.00 170.00 (5,000.00) 40,000.00 (5,000.00) (5,000.00) (5,000.00) (5,000.00)	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 22,000.00 7,000.00 5,000.00 2,000.00 5,000.00 5,000.00 5,000.00 5,000.00 5,000.00	(20,000.00) 0.00 0.00 800.00 (5,000.00) 100.00 (5,000.00) 15,000.00 (11,500.00) 0.00 (45,000.00) (\$53,721.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance Contract Pool Maintenance Other Fitness Center Landscape- Storm Clean Up & Tree Removal Holiday Lightning Special Events Security Services TOTAL OTHER PHYSICAL ENVIRONMENT CAPITAL RESERVE HOA Expenditure	20,742.00 0.00 50,000.00 199,000.00 15,000.00 4,200.00 20,000.00 7,000.00 10,000.00 0.00 13,500.00 5,000.00 60,000.00 \$573,122.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00 7,170.00 28,974.00 18,700.00 0.00 848.00 \$385,188.00	0.00 21,502.00 0.00 63,183.00 457.00 0.00 11,450.00 4,730.00 11,026.00 0.00 4,152.00 \$155,043.00	0.00 50,000.00 199,000.00 7,500.00 4,200.00 21,900.00 7,170.00 5,000.00 40,000.00 18,700.00 5,000.00 \$540,231.00	0.00 0.00 0.00 (7,500.00) 0.00 (7,500.00) 0.00 170.00 (5,000.00) 40,000.00 (5,200.00 (5,000.00) (\$5,000.00) (\$32,891.00)	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 22,000.00 7,000.00 5,000.00 15,000.00 2,000.00 5,000.00 5,000.00 15,000.00 5,000.00	(20,000.00)  0.00 0.00 800.00 (5,000.00) 100.00 (5,000.00) 15,000.00 (11,500.00) 0.00 (45,000.00) (853,721.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance Contract Pool Maintenance Contract Pool Maintenance Other Fitness Center Landscape- Storm Clean Up & Tree Removal Holiday Lightning Special Events Security Services TOTAL OTHER PHYSICAL ENVIRONMENT CAPITAL RESERVE	20,742.00 0.00 50,000.00 199,000.00 15,000.00 4,200.00 20,000.00 7,000.00 10,000.00 13,500.00 5,000.00 \$573,122.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00 7,170.00 270.00 28,974.00 18,700.00 0.00 848.00 \$385,188.00	0.00 21,502,00 0.00 63,183,00 457,00 0.00 11,450,00 4,730,00 11,026,00 0.00 4,152,00 \$155,043,00	0.00 50,000.00 0.00 199,000.00 7,500.00 4,200.00 26,017.00 21,900.00 5,000.00 40,000.00 0.00 5,000.00 \$5,000.00	0.00 0.00 0.00 0.00 (7,500.00) 0.00 6,017.00 170.00 (5,000.00) 40,000.00 5,200.00 (5,000.00) (\$32,891.00)	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 22,000.00 7,000.00 5,000.00 2,000.00 5,000.00 5,000.00 5,000.00 5,000.00 5,000.00	(20,000.00) 0.00 0.00 800.00 (5,000.00) 100.00 (5,000.00) 15,000.00 (11,500.00 0.00 (45,000.00) (\$53,721.00)
Property & Casualty Insurance General Liability Club Facility Maintenance Pest Control Landscape Maintenance - Contract Landscape Maintenance - Other Plant Replacement Program Irrigation Maintenance Pool Maintenance Contract Pool Maintenance Contract Pool Maintenance Other Fitness Center Landscape- Storm Clean Up & Tree Removal Holiday Lightning Special Events Security Services TOTAL OTHER PHYSICAL ENVIRONMENT CAPITAL RESERVE HOA Expenditure Miscellaneous Expenditures - Capital Improvements	20,742.00 0.00 50,000.00 199,000.00 15,000.00 4,200.00 20,000.00 21,900.00 7,000.00 10,000.00 5,000.00 60,000.00 \$573,122.00	0.00 28,498.00 0.00 135,817.00 1,325.00 3,743.00 26,017.00 10,450.00 7,170.00 28,974.00 18,700.00 0.00 848.00 \$385,188.00	0.00 21,502.00 0.00 63,183.00 457.00 0.00 11,450.00 4,730.00 11,026.00 0.00 4,152.00 \$155,043.00	0.00 50,000.00 199,000.00 7,500.00 4,200.00 26,017.00 21,900.00 7,170.00 5,000.00 40,000.00 18,700.00 5,000.00 \$540,231.00	0.00 0.00 0.00 (7,500.00) 0.00 (7,500.00) 0.00 170.00 (5,000.00) 40,000.00 (5,200.00 (5,000.00) (\$5,000.00) (\$32,891.00)	0.00 30,000.00 900.00 199,000.00 15,000.00 5,000.00 7,000.00 5,000.00 15,000.00 5,000.00 15,000.00 5,000.00 15,000.00 15,000.00 15,000.00 15,000.00	(20,000.00)  0.00 0.00 800.00 (5,000.00) 100.00 (5,000.00) 15,000.00 (11,500.00) 0.00 (45,000.00) (\$53,721.00)



### **Financial & Administrative**

### **District Manager**

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

### **District Engineer**

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

### **Disclosure Reporting**

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

### **Trustees Fees**

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

### **Auditing Services**

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

### Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

### **Miscellaneous Administration**

This is required of the District to store its official records.

### **Public Officials Insurance**

The District carries Public Officials Liability in the amount of \$1,000,000.

### **Legal Advertising**

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

### **Bank Fees**

The District operates a checking account for expenditures and receipts.

FISCAL YEAR 2024
FINAL ADOPTED ANNUAL OPERATING BUDGET



**Dues, Licenses & Fees** 

The District is required to file with the County and State each year.

FISCAL YEAR 2024
FINAL ADOPTED ANNUAL OPERATING BUDGET



### **Miscellaneous Fees**

To provide for unbudgeted administrative expenses.

### **Investment Reporting Fees**

This is to provide an investment report to the District on a quarterly basis.

### Office Supplies

Cost of daily supplies required by the District to facilitate operations.

### **Technology Services**

This is to upgrade and keep current the operating components to comply with new governmental accounting standards along with basic website maintenance.

### Website Administration

This is for maintenance and administration of the Districts official website.

### Capital Outlay

This is to purchase new equipment as required.

### **Legal Counsel**

### **District Counsel**

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

### **Electric Utility Services**

### **Electric Utility Services**

This item is for street lights, pool, recreation facility and other common element electricity

### Garbage/Solid Waste Control Services

### **Garbage Collection**

This item is for pick up at the recreation facility and parks as needed.

### **Water-Sewer Combination Services**

### **Water Utility Services**

This item is for the potable and non-potable water used for irrigation.

### **Other Physical Environment**

### **Waterway Management System**

This item is for maintaining the multiple waterways that compose the District's waterway management system and aids in controlling nuisance vegetation that may otherwise restrict the flow of water.

### **Property & Casualty Insurance**

The District carries \$1,000,000 in general liability and also has sovereign immunity.

### **Entry & Walls Maintenance**

This item is for maintaining the main entry feature and other common area walls.

FISCAL YEAR 2024



### **Landscape Maintenance**

The District contracts with a professional landscape firm to provide service through a public bid process. This fee does not include replacement material or irrigation repairs.

### Miscellaneous Landscape

This item is for any unforeseen circumstances that may effect the appearance of the landscape program.

### **Plant Replacement Program**

This item is for landscape items that may need to be replaced during the year.

### **Property Taxes**

This item is for property taxes assessed to lands within the District.

### **Irrigation Maintenance**

Repairs necessary for everyday operation of the irrigation system to ensure its effectiveness.

### **Pool Maintenance**

This item is necessary to contract with a vendor to maintain the pool within state guidelines for public use.

### **Clubhouse Maintenance**

This item provides for operations, maintenance, and supplies to the District's Amenity Center.

## CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE FUND SERIES 2015

REVENUES	
CDD Debt Service Assessments	\$ 498,444
TOTAL REVENUES	\$ 498,444
EXPENDITURES	
Series 2015 May Bond Interest Payment	\$ 181,722
Series 2015 November Bond Principal Payment	\$ 135,000
Series 2015 November Bond Interest Payment	\$ 181,722
TOTAL EXPENDITURES	\$ 498,444
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2023	\$ 6,595,000
Principal Payment Applied Toward Series 2015 Bonds	\$ 135,000
Bonds Outstanding - Period Ending 11/1/2024	\$ 6,460,000

# CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE FUND SERIES 2017

REVENUES	
CDD Debt Service Assessments	\$ 255,756
TOTAL REVENUES	\$ 255,756
EXPENDITURES	
Series 2017 May Bond Interest Payment	\$ 87,878
Series 2017 November Bond Principal Payment	\$ 80,000
Series 2017 November Bond Interest Payment	\$ 87,878
TOTAL EXPENDITURES	\$ 255,756
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2023	\$ 3,590,000
Principal Payment Applied Toward Series 2017 Bonds	\$ 80,000
Bonds Outstanding - Period Ending 11/1/2024	\$ 3,510,000

### FISCAL YEAR 2024 FINAL ADOPTED OPERATING BUDGET

# CARLTON LAKES COMMUNITY DEVELOPMENT DISTRICT DEBT SERVICE FUND SERIES 2018

REVENUES	
CDD Debt Service Assessments	\$ 277,388
TOTAL REVENUES	\$ 277,388
EXPENDITURES	
Series 2018 May Bond Principal Payment	\$ 75,000
Series 2018 May Bond Interest Payment	\$ 101,944
Series 2018 November Bond Interest Payment	\$ 100,444
TOTAL EXPENDITURES	\$ 277,388
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2023	\$ 4,050,000
Principal Payment Applied Toward Series 2018 Bonds	\$ 75,000
Bonds Outstanding - Period Ending 11/1/2024	\$ 3,975,000

### SCHEDULE OF ANNUAL ASSESSMENTS

Lot Size	EAU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	FY 2024 Total Assessment	FY 2023 Total Assessment	Total Increase / (Decrease) in Annual Assmt
			SERIES 20	15 BONDS			
Single Family 40'	1.00	80	\$1,041.67	\$1,066.80	\$2,108.47	\$2,108.47	\$0.00
Single Family 50'	1.25	230	\$1,302.08	\$1,173.47	\$2,475.55	\$2,475.55	\$0.00
Single Family 60'	1.50	114	\$1,562.50	\$1,278.12	\$2,840.62	\$2,840.62	\$0.00
			SERIES 20	17 BONDS			
Single Family 40'	1.00	169	\$1,041.67	\$1,066.80	\$2,108.47	\$2,108.47	\$0.00
Single Family 50'	1.25	54	\$1,302.08	\$1,173.47	\$2,475.55	\$2,475.55	\$0.00
Single Family 60'	1.50	19	\$1,562.50	\$1,278.12	\$2,840.62	\$2,840.62	\$0.00
SERIES 2018 BONDS							
Single Family 40'	1.00	96	\$1,224.94	\$1,066.80	\$2,291.74	\$2,291.74	\$0.00
Single Family 50'	1.25	70	\$1,531.18	\$1,173.47	\$2,704.65	\$2,704.65	\$0.00
Single Family 60'	1.50	37	\$1,837.41	\$1,278.12	\$3,115.53	\$3,115.53	\$0.00
TOTAL COUNT		869					

### **Notations:**

<sup>(1)</sup> Annual assessments are adjusted for the County collection costs and Statutory early payment discount.