

**CARLTON LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

**June 02, 2022, Minutes of the Regular Meeting**

**Minutes of the Regular Board Meeting**

The Regular Meeting of the Board of Supervisors of the Carlton Lakes Community Development District was held on **Thursday, June 02, 2022, at 6:00 p.m.** at the Carlton Lakes Clubhouse located at 11410 Carlton Fields Dr., Riverview, FL 33579.

**1. PLEDGE OF ALLEGIANCE**

Rick Reidt led the pledge of allegiance.

**2. CALL TO ORDER/ROLL CALL**

Rick Reidt did not call to order for the Regular Meeting of the Board of Supervisors of Carlton Lakes Community Development District on **Thursday, June 02, 2022, at approximately 6:05 p.m.**

**Supervisors Present of the meeting:**

Freddy Barton	Chair	
Elizabeth Morales Diaz	Vice-Chair	<i>(via conference call)</i>
Fredrick Levatte	Supervisor	
Nichole Palmer	Supervisor	
Rena Vance	Supervisor	

**Staff Members Present:**

Rick Reidt	District Manager, Inframark
Heather Dilley	District Manager, Inframark
Tonja Stewarts	District Engineer, Stantec
Vanessa Steinerts	District Counsel, Straley & Robin, P.A.
Terry	Pine Lake
Zac	Pine Lake

There were no audience in attendance.

**3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

There were no questions or comments on agenda items.

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**4. VENDOR/STAFF REPORTS**

**A. District Counsel**

**i. Deposit Deduction for Lost Rental Key Cards**

The District Counsel Steinerts discussed rental card loss deduction from rental application changes.

MOTION TO:	Approve changes on rental card loss deduction from rental application.
MADE BY:	Supervisor Vance
SECONDED BY:	Supervisor Palmer
DISCUSSION:	None further
RESULT:	Called to a Vote: Motion PASSED 4/0 - Motion Passed Unanimously

Ms. Steinerts discussed on encroachments and Rick to check on March issues and get with Elizabeth to work through remaining next week.

**B. District Engineer**

Weir discussion on letting mother nature fill in outflow with no further changes needed by Tonja with no need to do additional plantings. Tonja wants to let the weir stabilize on outflow side. The warranty was reviewed.

*Freddy Barton joined the meeting at 6:33pm.*

**C. District Manager**

**i. Community Action Item List**

The District Manager reviewed reports.

A weekly update on dog station maintenance to be submitted.

**5. BUSINESS ITEMS**

**A. Consideration of Resolution 2022-03; Approving FY 2023 Proposed Budget & Setting Public Hearing**

The Board reviewed the resolution.

93 MOTION TO: Approve Resolution 2022-03.  
94 MADE BY: Supervisor Barton  
95 SECONDED BY: Supervisor Diaz  
96 DISCUSSION: None further  
97 RESULT: Called to a Vote: Motion PASSED  
98 5/0 - Motion Passed Unanimously

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100 **B. Discussion on Holiday Lighting Proposal**

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102 The Board took no action on the proposal.  
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104 **C. Discussion on Pool Maintenance Agreement**

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106 Mr. Reidt will reach out to other vendors as current vendor requests to leave.  
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108 **D. Discussion on Depression Repair Proposal**

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110 District Engineer Stewarts covered during her comments.  
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112 **E. Discussion on Entry Monument Landscaping Proposal**

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114 The Board reviewed the Pine Lake items and was directed to bring back uniform Option A on  
115 entries.  
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117 MOTION TO: Approve no to exceed \$6,013.87 per entry by Mr.  
118 Barton.  
119 MADE BY: Supervisor Barton  
120 SECONDED BY: Supervisor Diaz  
121 DISCUSSION: None further  
122 RESULT: Called to a Vote: Motion PASSED  
123 5/0 - Motion Passed Unanimously

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125 **F. Discussion on Motor Proposal**

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127 The Board tabled the proposal until new vendor selected.  
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129 **G. General Matters of the District**

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131 The Board discussed the Zoom Call Option for meeting attendance.  
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133 The Board will start to proceed with interviews to seek a full-time manager.  
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135 The Board discussed the cleaning of community room needs improvement.

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137 The Board suggested to have the spring on gates repaired.

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139 **6. CONSENT AGENDA**

140 **A. Consideration of Minutes of the Board of Supervisors Workshop April 21, 2022,**

141 **B. Consideration of Operation and Maintenance Expenditures April 2022**

142 **C. Review of Financial Statements Month Ending April 30, 2022**

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144 The Board reviewed the agenda.

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MOTION TO: Approve Consent Agenda Items A-C.

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MADE BY: Supervisor Barton

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SECONDED BY: Supervisor Diaz

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DISCUSSION: None further

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RESULT: Called to a Vote: Motion PASSED

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5/0 - Motion Passed Unanimously

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154 **7. SUPERVISOR REQUESTS**

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156 There was no Supervisor request.

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158 **8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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160 There were no audience comments or questions.

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162 **9. ADJOURNMENT**

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164 The meeting was declared adjourned at 8:48 P.M by Chairman Barton.

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*\*Please note the entire meeting is available on disc.*

*\*These minutes were done in a summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on 7/7/2022.

Signature

Printed Name

Title:

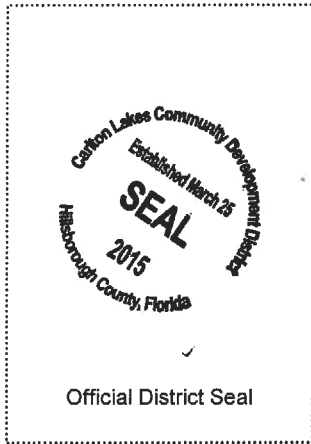
- Chair
- Vice-Chair

Signature

Printed Name

Title:

- Secretary
- Assistant Secretary



Recorded by Records Administrator

Signature

Date

7-7-2022