

**CARLTON LAKES  
COMMUNITY DEVELOPMENT DISTRICT**

April 21, 2022, Minutes of the Workshop Meeting

**Minutes of the Workshop Meeting**

The Workshop of the Board of Supervisors of the Carlton Lakes Community Development District was held on **Thursday, April 21, 2022, at 6:00 p.m.** at the Carlton Lakes Clubhouse located at 11410 Carlton Fields Dr., Riverview, FL 33579.

**1. PLEDGE OF ALLEGIANCE**

Supervisor Levatte led the Pledge of Allegiance.

**2. CALL TO ORDER/ROLL CALL**

Rick Reidt called the Workshop Meeting of the Board of Supervisors of Carlton Lakes Community Development District to order on **Thursday, April 21, 2022, at approximately 6:06 p.m.**

**Supervisors Present and Constituting a Quorum at the onset of the meeting:**

Freddy Barton	Chair	<i>(via conference call)</i>
Elizabeth Morales Diaz	Vice-Chair	
Fredrick Levatte	Supervisor	
Nicholle Palmer	Supervisor	
Rena Vance	Supervisor	

**Staff Members Present:**

Rick Reidt                      District Manager, Inframark

There were no resident audience members in attendance.

**3. PUBLIC COMMENTS ON AGENDA ITEMS**

There were no public comments.

**4. DISCUSSION ITEMS**

**A. Discussion on Budget Review**

The Board reviewed the Budget worksheet line item by line item adding one line for security coverage and revising line items. The Board was comfortable with the Budget at that time and instructed District Manager to roll the budget up in final form for approval and not to exceed at the first meeting in June.

48 **5. BOARD OF SUPERVISORS REQUESTS AND COMMENTS**

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50 Supervisor Morales Diaz requested District Manager to check with staff and Vanessa on the  
51 Encroachment agreements and status of completion. She would like copies of all finalized filed  
52 agreements.

53  
54 Supervisor Morales Diaz requested to add the Pool Agreement and Holiday Lighting Agreement to  
55 the June agenda for review and discussion.

56  
57 Supervisor Morales Diaz requested the District manager to do a quick summary of prior security  
58 quotes for review in the next agenda understanding that the values have changed but they want to  
59 establish a direction for quotes.

60  
61 Supervisor Vance requested a petty cash check for the office.

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63 Supervisor Vance requested to please reach out and obtain quotes for painting interior of building,  
64 for the July meeting.

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66 Supervisor Vance requested to bring back the pool motor quotes for the June meeting to review.

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68 **6. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

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70 There were no audience questions or comments.

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72 **7. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Morales Diaz
SECONDED BY:	Supervisor Palmer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion passed unanimously

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*\*Please note the entire meeting is available on disc.*

*\*These minutes were done in a summary format.*

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.

Signature

Fred BARTON

Printed Name

Title:

- Chair  
 Vice-Chair

Signature

Richard L. Pender

Printed Name

Title:

- Secretary  
 Assistant Secretary

Recorded by Records Administrator

Tiffany Hestli  
Signature

9/14/2022  
Date

