

CARLTON LAKES  
COMMUNITY DEVELOPMENT DISTRICT

September 6, 2018 Minutes of the Public Hearing & Regular Meeting

**Minutes of the Board of Supervisors Public Hearing & Regular Meeting**

The Public Hearing & Regular Meeting of the Board of Supervisors of the Carlton Lakes Community Development District was held on Thursday, September 6, 2018 at 2:00 p.m. at Meritus located at 2005 Pan Am Circle Suite 120, Tampa, FL 33607.

**1. CALL TO ORDER/ROLL CALL**

Mr. Lamb called the Public Hearing & Regular Meeting of the Board of Supervisors of Carlton Lakes Community Development District to order on Thursday, September 6, 2018 at approximately 2:50 p.m. and identified the Supervisors present constituting a quorum.

**Supervisors Present and Constituting a Quorum at the onset of the meeting:**

Jeff Hills	Chair
Ryan Motko	Supervisor
Nicholas Dister	Supervisor
Kelly Evans	Supervisor

**Staff Members Present:**

Brian Lamb	Meritus
Nicole Chamberlain	Meritus
Tricia Victory	Meritus

There were no other members of the general public in attendance.

**2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

There were no audience questions or comments on agenda items.

**3. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2019 BUDGET**

**A. Open Public Hearing on Adopting Fiscal Year 2019 Budget**

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	4/0 - Motion passed unanimously

46 B. Staff Presentations

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48 Mr. Lamb went over the budget with the Board. Supervisor Evans asked if there was a change to  
49 assessments, and Mr. Lamb answered no.

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51 C. Public Comments

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53 There were no public comments.

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55 D. Close Public Hearing on Adopting Fiscal Year 2019 Budget

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57 The Board closed the Public Hearing.

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59 E. Consideration of Resolution 2018-11; Adopting Fiscal Year 2019 Budget

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61 The Board reviewed the resolution.

62	MOTION TO:	Approve Resolution 2018-11 as presented.
63	MADE BY:	Supervisor Evans
64	SECONDED BY:	Supervisor Dister
65	DISCUSSION:	None further
66	RESULT:	Called to Vote: Motion PASSED
67		4/0 - Motion passed unanimously

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71 **4. BUSINESS ITEMS**

72 **A. Consideration of Resolution 2018-12; Assessment Resolution**

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74 Mr. Lamb went over the resolution with the Board.

75	MOTION TO:	Approve Resolution 2018-12.
76	MADE BY:	Supervisor Evans
77	SECONDED BY:	Supervisor Motko
78	DISCUSSION:	None further
79	RESULT:	Called to Vote: Motion PASSED
80		4/0 - Motion passed unanimously

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83 **B. Consideration of Resolution 2018-13; Setting Fiscal Year 2019 Meeting Schedule**

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85 Mr. Lamb reviewed the resolution and meeting schedule with the Board.

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MOTION TO:	Approve Resolution 2018-13.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

**C. Acceptance of Financial Report for Fiscal Year Ended September 30, 2017**

Mr. Lamb went over the Audit with the Board.

MOTION TO:	Accept the Audit and authorize the Chair to sign any related documents.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 4/0 - Motion passed unanimously

**D. General Matters of the District**

**5. CONSENT AGENDA**

- A. Consideration of Minutes of the Board of Supervisors Meeting May 3, 2018**
- B. Consideration of Minutes of the Board of Supervisors Meeting June 7, 2018**
- C. Consideration of Operations and Maintenance Expenditures April 2018**
- D. Consideration of Operations and Maintenance Expenditures May 2018**
- E. Consideration of Operations and Maintenance Expenditures June 2018**
- F. Consideration of Operations and Maintenance Expenditures July 2018**
- G. Review of Financial Statements Month Ending July 31, 2018**

The Board reviewed the Consent Agenda items.

MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Motion PASSED 4/0 - Motion Passed Unanimously

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**6. VENDOR/STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

**7. SUPERVISOR REQUESTS**

There were no supervisor requests.

**8. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**

There were no audience comments.

**9. ADJOURNMENT**

MOTION TO:	Adjourn.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 4/0 – Motion Passed Unanimously

157 *\*Please note the entire meeting is available on disc.*

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159 *\*These minutes were done in a summary format.*

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161 *\*Each person who decides to appeal any decision made by the Board with respect to any matter considered*  
162 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*  
163 *including the testimony and evidence upon which such appeal is to be based.*

164 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting  
165 held on 11-01-18.

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167 \_\_\_\_\_  
168 Signature 

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170 Printed Name JEFFREY S. HILLIS

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173 Title:  
174  Chair  
175  Vice Chair

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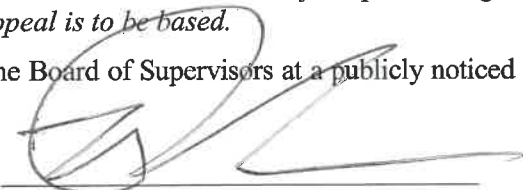
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Signature \_\_\_\_\_

170 Printed Name Brian Lamb

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173 Title:  
174  Secretary  
175  Assistant Secretary

Recorded by Records Administrator

  
Signature \_\_\_\_\_

11-02-18  
Date \_\_\_\_\_

