

1 **MINUTES OF THE PUBLIC HEARING AND REGULAR MEETING**
2 **CARLTON LAKES**
3 **COMMUNITY DEVELOPMENT DISTRICT**
4

5 The Public Hearing and regular meeting of the Board of Supervisors of the Carlton Lakes
6 Community Development District was held on Thursday, August 3, 2023, and called to order at
7 6:20 p.m. at the Carlton Lakes Clubhouse located at 11404 Carlton Fields Drive, Riverview, FL
8 33579.

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10 Present and constituting a quorum were:

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12 Freddy Barton
13 Rena Vance
14 Nicholle Palmer
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Chairperson
Assistant Secretary
Assistant Secretary

16 Also present were:

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18 Rick Reidt
19 Kathryn "KC" Hopkinson
20 Fredrick Levatte
21 John Amarosa
22 Residents
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District Manager
District Counsel
Operations Manager
Pine Lake

25 *The following is a summary of the discussions and actions taken.*
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27 **FIRST ORDER OF BUSINESS**

Call to Order/Roll Call

28 Mr. Reidt called the meeting to order, and a quorum was established.
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30 **SECOND ORDER OF BUSINESS**

Public Comments on Agenda Items

31 There being no public comments, next order or business followed.
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33 **THIRD ORDER OF BUSINESS**

Recess to Public Hearings

34 Mr. Reidt directed the Board of Supervisors to recess to the Public Hearing.

35 **FOURTH ORDER OF BUSINESS**

**Public Hearing on Adopting Fiscal Year
2024 Final Budget**

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37 **A. Open Public Hearing on Adopting Fiscal Year 2024 Final Budget.**
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39 On MOTION by Mr. Barton seconded by Ms. Vance with all in
40 favor Public Hearing on Adopting Fiscal Year 2024 Final Budget
41 was opened. 3-0
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43 **B. Staff Presentations**

44 Mr. Reidt presented the needed corrections to the Budget and provided a hard copy as
45 discussed in the workshop by the Board.

UNAPPROVED

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C. Public Comments

There were no public comments.

D. Consideration of Resolution 2023-06 Adopting Fiscal Year 2024 Final Budget

Mr. Reidt reviewed and discussed the Resolution with the Board.

On MOTION by Mr. Barton seconded by Ms. Vance with all in favor Resolution 2023-06 for the Fiscal Year 2024 Final Budget at or below the 2023 level, was adopted. 3-0

E. Close Public Hearing on Adopting Fiscal Year 2024 Final Budget

On MOTION by Mr. Barton seconded by Ms. Vance with all in favor Public Hearing on Adopting Fiscal Year 2024 Final Budget was closed. 3-0

FIFTH ORDER OF BUSINESS

Public Hearing on Levying O&M Assessments

A. Open Public Hearing on Levying O&M Assessments

On MOTION by Mr. Barton seconded by Ms. Vance with all in favor Public Hearing on Levying O&M Assessments was opened. 3-0

B. Staff Presentations

Mr. Reidt discussed the revised assessments from prior hearing with the Board.

C. Public Comments

There were no public comments.

D. Consideration of Resolution 2023-07; Levying O&M Assessments

Mr. Reidt reviewed and discussed the Resolution with the Board.

On MOTION by Mr. Barton seconded by Ms. Vance with all in favor Resolution 2023-07 for Levying O&M Assessments not exceeding the 2023 assessments, was adopted. 3-0

E. Close Public Hearing on Levying O&M Assessments

On MOTION by Mr. Barton seconded by Ms. Vance with all in favor Public Hearing on Levying O&M Assessments was closed. 3-0

SIXTH ORDER OF BUSINESS

Return to Regular Meeting

Mr. Reidt directed the Board of Supervisors to proceed to the regular meeting.

SEVENTH ORDER OF BUSINESS

Pine Lakes

i. Landscape Report

Mr. Amarosa reviewed the landscape report with the Board. The Board assessed a motion to approve proposal for removal of dead pines.

On MOTION by Ms. Vance seconded by Mr. Barton with all in favor proposal to remove dead pines, was approved. 3-0

EIGHTH ORDER OF BUSINESS

Vendor/Staff Reports

A. District Counsel

i. Addendum #1 to the Management and Financial Services Agreement

Inframark declined to sign for stated reasons and the Board accepted. Ms. Hopkinson discussed the Policy on Suspensions and will bring to next meeting after working with the Chair.

B. District Engineer

There were no reports on behalf of the District Engineer.

C. District Manager

Mr. Reidt apologized for the lateness of the agenda which has been addressed.

NINTH ORDER OF BUSINESS

Business Items

A. Discussion on Resident Resumes for Vacant Seat

The Board tabled this business item and Mr. Reidt will make necessary communication and invites for next meeting.

B. Consideration of Resolution 2023-08; Re-Designation of Officers

The Board tabled this business item to the next meeting.

C. Consideration of Reserve Study Update Proposal

There was no action taken, the Board will review in 2025.

D. Discussion on Storage Container

Mr. Reidt discussed the storage container purchase for \$5,500 from United Rental with the Board.

On MOTION by Mr. Barton seconded by Ms. Vance with all in favor a purchase of storage container from United Rental in the amount of \$5,000, was approved. 3-0

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E. General Matters of the District

Mr. Barton discussed the following:

- A reminder of the Board members in attendance to submit Form 1 if they have not done so.
- A discussion regarding events by the Board. Mr. Barton and Mr. Reidt will work with Ms. Hopkinson to determine correct course of action.
- A sign for Amphitheater that all events need to be coordinated through the Community Center office.
- Mr. Barton would like the July water bill sent to the Board when received.

Mr. Levatte reported the following:

- Discussed the pool repairs with the Board.
- On August 25, 2023, Mr. Levatte will be hosting a BBQ and invited staff members from 5:00 p.m. to 8:00 p.m.
- A discussion on the use of CDD property for work on homes such as new pools. Ms. Hopkinson will prepare an agreement for Board presentation.

TENTH ORDER OF BUSINESS

Consent Agenda

- A. Consideration of Minutes of the Workshop June 15, 2023**
- B. Consideration of Minutes of the Board of Supervisors' of the Regular Meeting July 06, 2023**
- C. Consideration of Operation and Maintenance Expenditures June 2023**

The Board reviewed the Consent Agenda items A through C.

On MOTION by Mr. Barton seconded by Ms. Palmer with all in favor Consent Agenda Items A through C, were approved. 3-0

D. Review of Financial Statements Month Ending June 30, 2023

The Financials were tabled by the Board to the September meeting as the Board did not have time to review. The Board had concerns regarding Page 188, by Stantec, needs more clarification.

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ELEVNTH ORDER OF BUSINESS

**Board of Supervisors Requests and
Comments**

- Mr. Barton commented on the Supervisor of Elections and would like to use clubhouse as a precedent. The Board approved the Chair to address by consent.

TWELFTH ORDER OF BUSINESS


**Audience Questions, Comments, and
Discussion Forum**

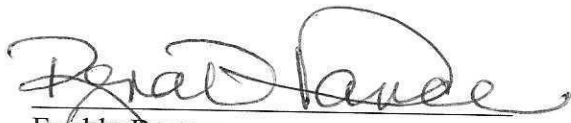
There being no audience comments, the next order of business followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

There being no further business, the meeting was adjourned by Mr. Barton at 7:48 p.m.


 Rick Reidt
 Assistant Secretary


~~Freddy Barton~~
 VICE Chairperson