

**CARLTON LAKES
COMMUNITY DEVELOPMENT DISTRICT**

April 06, 2023, Minutes of the Regular Meeting

MINUTES OF THE REGULAR MEETING

The Regular Meetings of the Board of Supervisors of the Carlton Lakes Community Development District was held on **Thursday, April 06, 2023, at 6:00 p.m.** at the Carlton Lakes Clubhouse located at 11410 Carlton Fields Dr., Riverview, FL 33579.

1. PLEDGE OF ALLEGIANCE

Mr. Reidt led the pledge of allegiance.

2. CALL TO ORDER/ROLL CALL

Rick Reidt call to order for the Regular Meeting of the Board of Supervisors of Carlton Lakes Community Development District on **Thursday, April 06, 2023, at 6:12 p.m.**

Supervisors Present of the meeting:

Freddy Barton	Chairman	<i>(joined during the meeting)</i>
Elizabeth Morales Diaz	Vice-Chair	
Rena Vance	Supervisor	
Nicholle Palmer	Supervisor	

Staff Members Present:

Rick Reidt	District Manager, Inframark
Fredrick Levatte	Pine Lake
John Amarosa	Pine Lake

There were two (2) resident audience members in attendance.

3. PUBLIC COMMENT ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

Freddy Barton joined the meeting, and 3 additional residents.

4. PINE LAKES

i. Community Inspection Report

ii. Landscaping Enhancements

Community Inspection report reviewed by John Amarosa along with the Board. No Action taken on quotes tabled until next meeting.

47 **5. VENDOR/STAFF REPORTS**

48 **A. District Counsel**

49
50 Kathryn Hopkinson will be at next meeting to introduce herself.
51

52 **B. District Engineer**

53
54 Ms. Stewart email was shared with the Board on charges no further discussion.
55

56 **C. District Manager**

57 *i. Action Item List*

58 **D. On-Site Operations Manager**

59
60 The Board reviewed the action item listed and the Operations Manager and District Manager
61 responded to Board questions.
62

63 **6. BUSINESS ITEMS**

64 **A. Discussion on MHD Proposals**

65
66 The Board reviewed and discussed the MHD Access Points quote.
67

68	MOTION TO:	Approve the MHD Access Points quote.
69	MADE BY:	Supervisor Barton
70	SECONDED BY:	Supervisor Diaz
71	DISCUSSION:	None further
72	RESULT:	Called to a Vote: Motion PASSED
73		4/0 - Motion Passed Unanimously.

74
75 **B. Discussion on Video Surveillance Upgrade Proposal**

76
77 The Board reviewed and discussed the surveillance camera upgrade from MHD.
78

79	MOTION TO:	Approve the MHD Video Surveillance Upgrade
80		Proposal.
81	MADE BY:	Supervisor Barton
82	SECONDED BY:	Supervisor Diaz
83	DISCUSSION:	None further
84	RESULT:	Called to a Vote: Motion PASSED
85		4/0 - Motion Passed Unanimously.

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90 **C. Discussion on Mail Pavilion Clubhouse Repair Proposal**
91

92 The Board reviewed the mail pavilion clubhouse repair proposal and tabled until next meeting. Another
93 quote is requested.
94

95 **D. Discussion on Fence Proposal**
96

97 The Board reviewed the fence proposal and tabled until the workshop. Mr. Reidt to have vendor
98 participate.
99

100 **E. General Matters of the District**
101

102 Ms. Diaz concern over delay in Inframark invoices wants no more than 60 days out. Also, would
103 like copy of or contract emailed to the Board again.
104

105 The playground hours were discussed which are Sunrise to Sunset.
106

107 Ms. Vance discussed on Puppy Grooming business request on CDD property. Mr. Reidt to get with
108 legal and see if we should develop rules and a form for approval.
109

110 A discussion on Clubhouse Track lighting. Mr. Reidt will prepare calendar for the Board to review
111 at workshop.
112

113 Mr. Barton send mail kiosks photos to Board. A review at next meeting regarding County
114 Commissioner fireside chats. Attendance is encouraged for the next meeting.
115

116 **7. CONSENT AGENDA**

117 **A. Consideration of Minutes of the Board of Supervisors Regular Meeting**
118 **March 02, 2023**

119 **B. Consideration of Operation and Maintenance Expenditures February 2023**

120 **C. Review of Financial Statements Month Ending February 28, 2023**
121

122 The Board reviewed the consent agenda items.
123

124 Mr. Reidt to get with Joy on communication with Mr. Barton on additional column they would like
125 in the Financials.
126

MOTION TO:	Approve Consent Agenda Items A through C.
MADE BY:	Supervisor Barton
SECONDED BY:	Supervisor Palmer
DISCUSSION:	None further
RESULT:	Called to a Vote: Motion PASSED 4/0 - Motion Passed Unanimously

135 **8. BOARD OF SUPERVISOR REQUESTS AND COMMENTS**
136

137 Supervisor Barton confirm vendor attendance at workshop by mid-week. Check into voice down
138 notification to Board and staff with MHD.
139

140 **9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
141

142 There were no audience questions or comments.
143

144 **10. ADJOURNMENT**
145

MOTION TO:	Adjourn the meeting at 8:12 P.M.
MADE BY:	Supervisor Palmer
SECONDED BY:	Supervisor Diaz
DISCUSSION:	None further
RESULT:	Called to a Vote: Motion PASSED 4/0 - Motion Passed Unanimously

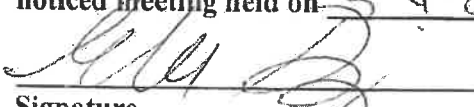
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181 **Please note the entire meeting is available on disc.*

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183 **These minutes were done in a summary format.*

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185 **Each person who decides to appeal any decision made by the Board with respect to any matter*
186 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
187 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

188 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
189 noticed meeting held on 5-4-2023.

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191 
192 Signature

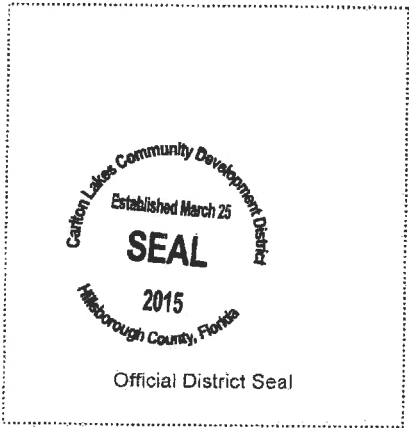
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194 Elizabeth Diaz
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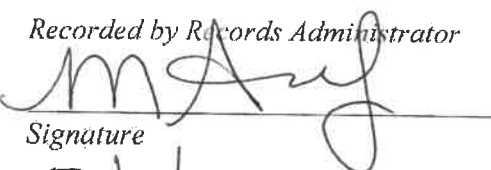
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197 Title:
198 Chair
199 Vice-Chair


Signature

Rick L. Reid
Printed Name

Title:
 Secretary
 Assistant Secretary



Recorded by Records Administrator

Signature
5/8/2023
Date