

**CARLTON LAKES
COMMUNITY DEVELOPMENT DISTRICT**

May 7, 2015 Minutes of Regular Meeting

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Minutes of Regular Meeting

The Regular Meeting of the Carlton Lakes Community Development District was held on **Thursday, May 7, 2015 at 2:00 p.m.** at Meritus, 5680 W. Cypress Street Suite A, Tampa, FL 33607.

Appointed Supervisors Present and Constituting a Quorum at the onset of the meeting:

- Jeff Hills
- Gary Jernigan
- Ryan Motko

Staff Members Present:

- Brian Lamb District Manager, Meritus
- Brian Howell Meritus
- Nicole Chamberlain Meritus

- John Vericker District Counsel (*via speakerphone*)
- Tonja Stewart District Engineer, Interim (*via speakerphone*)

1. CALL TO ORDER/ROLL CALL

Mr. Lamb called the Regular Meeting of the Carlton Lakes Community Development District to order on **Thursday, May 7, 2015 at approximately 2:05 p.m.** and identified the three supervisors present constituting a quorum.

Mr. Lamb administered the oaths of office to Jeff Hills, Ryan Motko and Gary Jernigan.

2. PUBLIC COMMENT ON AGENDA ITEMS

3. BUSINESS ITEMS

A. Consideration of Resolution 2015-24; Canvassing and Certifying the Results of the Landowners Election

MOTION TO:	Approve Resolution 2015-24.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

B. Consideration of Resolution 2015-25; Re-Designating Officers

Jeff Hills was nominated as Chairman, Ryan Motko as Vice Chairman, Robert Rios as Treasurer, Brian Lamb as Secretary and the balance of the Board as Assistant Secretaries.

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MOTION TO:	Approve Resolution 2015-25 with Jeff Hills as Chairman, Ryan Motko as Vice Chairman, Robert Rios as Treasurer, Brian Lamb as Secretary and the balance of the Board as Assistant Secretaries.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

C. Consideration of Resolution 2015-26; Adopting Fiscal Year 2016 Proposed Budget & Setting Public Hearing

MOTION TO:	Approve Resolution 2015-26 with the date August 6, 2015 at 2:45 pm.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

4. BUSINESS ADMINISTRATIVE

A. Consideration of Board of Supervisors Meeting Minutes, April 2, 2015

MOTION TO:	Approve April 2, 2015 minutes.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

B. Consideration of RFQ's for District Engineer

Mr. Lamb stated the only RFQ received was from Stantec. Mr. Lamb explained to the Board that they could accept that as the number one proposal and authorize Staff to negotiate the agreement or go out on bid again.

MOTION TO:	Accept Stantec as the number one proposal.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

C. General Matters of the District

5. STAFF REPORTS

- A. District Counsel**
- B. District Engineer**
- C. District Manager**

95 **6. SUPERVISORS REQUESTS AND AUDIENCE COMMENTS**

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97 **7. ADJOURNMENT**

MOTION TO:	Adjourn.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Jernigan
DISCUSSION:	None Further
RESULT:	3/0 Called to Vote: motion PASSED

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105 **Please note the entire meeting is available on disc.*

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107 **These minutes were done in a summary format.*

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109 **Each person who decides to appeal any decision made by the Board with respect to any matter considered*
110 *at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,*
111 *including the testimony and evidence upon which such appeal is to be based.*

112 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed**
113 **meeting held on _____.**

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115 _____
116 **Signature**

115 _____
116 **Signature**

117
118 _____
119 **Printed Name**

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118 _____
119 **Printed Name**

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121 **Title:**

- 122 **Chair**
123 **Vice Chair**

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121 **Title:**

- 122 **Secretary**
123 **Assistant Secretary**

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125 *Recorded by Records Administrator*

126
127 _____
128 *Signature*

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130 _____
131 *Date*

