

**CARLTON LAKES
COMMUNITY DEVELOPMENT DISTRICT**

August 6, 2020 Minutes of the Regular Meeting and Public Hearings

Minutes of the Board of Supervisors Regular Meeting and Public Hearings

The Regular Meeting and Public Hearings of the Board of Supervisors of the Carlton Lakes Community Development District was held on **Thursday, August 6, 2020 at 1:30 p.m. via conference call at 1-866-906-9330 with access code 4863181.**

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting and Public Hearings of the Board of Supervisors of Carlton Lakes Community Development District to order on **Thursday, August 6, 2020 at approximately 1:30 p.m.** and identified the supervisors present constituting a quorum.

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Jeff Hills	Chair
Ryan Motko	Vice Chair
Nicholas Dister	Supervisor
Kelly Evans	Supervisor
Chloe Firebaugh	Supervisor

Staff Members Present:

Nicole Hicks	District Manager, Meritus
John Vericker	District Counsel, Straley Robin Vericker
Tonja Stewart	District Engineer, Stantec

There were no residents in attendance on the conference call.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. RECESS TO PUBLIC HEARING

Ms. Hicks directed the Board to recess to the public hearing.

42 **4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2021 BUDGET**

43 **A. Open Public Hearing on Proposed Fiscal Year 2021 Budget**

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

51 **B. Staff Presentations**

52 Ms. Hicks said the budget is as presented during the May meeting. Line items were adjusted, but the
53 overall budget stayed the same. Ms. Hicks provided the total budget amount.

54 **C. Public Comments**

55 There were no public comments.

56 **D. Consideration of Resolution 2020-04; Adopting Fiscal Year 2021 Budget**

57 The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2020-04.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

60 **E. Close Public Hearing on Proposed Fiscal Year 2021 Budget**

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion passed unanimously

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83 **5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

84 **A. Open Public Hearing on Levying O&M Assessments**

86	MOTION TO:	Open the public hearing.
87	MADE BY:	Supervisor Evans
88	SECONDED BY:	Supervisor Hills
89	DISCUSSION:	None further
90	RESULT:	Called to Vote: Motion PASSED
91		5/0 - Motion passed unanimously

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93 **B. Staff Presentations**

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95 Ms. Hicks went over this resolution is what allows the County to collect the assessments.

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97 **C. Public Comments**

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99 There were no public comments.

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101 **D. Consideration of Resolution 2020-05; Levying O&M Assessments**

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103 The Board reviewed the resolution.

105	MOTION TO:	Approve Resolution 2020-05.
106	MADE BY:	Supervisor Evans
107	SECONDED BY:	Supervisor Hills
108	DISCUSSION:	None further
109	RESULT:	Called to Vote: Motion PASSED
110		5/0 - Motion passed unanimously

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112 **E. Close Public Hearing on Levying O&M Assessments**

114	MOTION TO:	Close the public hearing.
115	MADE BY:	Supervisor Evans
116	SECONDED BY:	Supervisor Dister
117	DISCUSSION:	None further
118	RESULT:	Called to Vote: Motion PASSED
119		4/0 - Motion passed unanimously

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123 **6. RETURN TO REGULAR MEETING**

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125 Ms. Hicks directed the Board to return to the regular meeting.
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128 **7. BUSINESS ITEMS**

129 **A. Acceptance of Financial Report for FY Ended September 30, 2019**

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131 The Board reviewed resolution and meeting schedule.
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MOTION TO:	Accept Financial Report for FY Ended September 30, 2019.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion passed unanimously

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141 **B. Consideration of Resolution 2020-06; Setting Fiscal Year 2021 Meeting Schedule**

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143 The Board reviewed resolution and meeting schedule. Ms. Hicks went over that the schedule will be
144 the same as this year with the meetings on the first Thursday at 1:30 p.m. at the Meritus office.
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MOTION TO:	Approve Resolution 2020-06.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion passed unanimously

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153 **C. General Matters of the District**

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156 **8. CONSENT AGENDA**

157 **A. Consideration of Minutes of the Regular Meeting May 7, 2020**

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159 The Board reviewed the minutes.
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MOTION TO:	Approve the May 7, 2020 minutes.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

- B. Consideration of Operations and Maintenance Expenditures April 2020**
- C. Consideration of Operations and Maintenance Expenditures May 2020**
- D. Consideration of Operations and Maintenance Expenditures June 2020**

The Board reviewed the O&Ms.

MOTION TO:	Approve the April 2020, May 2020, and June 2020 O&Ms.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

- E. Review of Financial Statements Month Ending June 30, 2020**

The Board reviewed and accepted the financials.

9. VENDOR/STAFF REPORTS

A. District Counsel

Mr. Vericker went over that they are watching the executive orders regarding a physical quorum. Boards may have to hold live meetings after August 31, 2020.

B. District Engineer

C. District Manager

There were no additional reports from the Engineer or management at this time.

10. SUPERVISOR REQUESTS

There were no supervisor requests.

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11. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM

There were no audience questions or comments.

12. ADJOURNMENT

MOTION TO:	Adjourn at 1:39 p.m.
MADE BY:	Supervisor Hills
SECONDED BY:	Supervisor Dister
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 – Motion Passed Unanimously

220 *Please note the entire meeting is available on disc.

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222 *These minutes were done in a summary format.

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224 *Each person who decides to appeal any decision made by the Board with respect to any matter considered
225 at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made,
226 including the testimony and evidence upon which such appeal is to be based.

227 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
228 meeting held on 11/1/21.

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231 Signature _____

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233 Freddy Barfor
234 Printed Name _____

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236 Title: ~~Chair~~

237 Chair

238 Vice Chair

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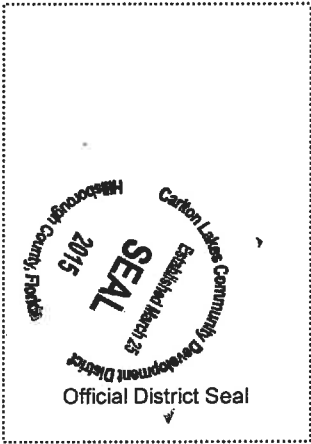
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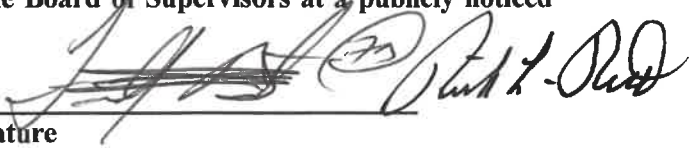
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230 Signature _____

231 Rick H. Beidlt
232 Printed Name _____

233 Title: ~~Secretary~~

234 Secretary

235 Assistant Secretary

236 Recorded by Records Administrator

237 
238 Signature _____

239 11/10/21
240 Date _____